

Village of Dwight Finance Director

The Village of Dwight, IL seeks an experienced, team-oriented, and community-focused leader to serve as its next Finance Director.

The Finance Director oversees and manages all financial affairs and activities of the municipality including Professional accounting, preparing monthly financial reports, reconciling bank statements, budget preparation and forecasting, auditing, debt management and administration, financial planning, payroll, accounts receivable, accounts payable, risk management, pension administration, and human resource functions, This position reports to the Village Administrator.

Candidates must possess in-depth knowledge and experience in the management of finance departments including program development, budget planning, oversight, and personnel management with a strong commitment toward personnel development, training, and mentoring.

Skills and Qualifications: • Bachelor's degree in accounting, finance, business administration, public administration, or some other closely related field of study is preferred. A Master's degree and/or certification as a CPA, or CPFO is desirable but not required. 5 years of progressively responsible experience in financial services, investment, budget development, government, non-profit finance, or other closely related experience is ideal. A thorough understanding of the principles and practices of fiscal management and accounting, Government-related finance, accounting, and/or budget experience is preferred. Knowledge of municipal budgeting, municipal tax levy and treasury management, fund accounting, internal control procedures, revenue forecasting, and related computer applications is preferred. TIF experience and experience as an authorized IMRF representative is preferred.

The salary range for this position is \$59,000 to \$76,500 depending on qualifications. The Village also offers an outstanding benefits package that includes medical, dental, vision insurance, wellness program, IMRF, vacation leave, paid holiday and personal time, sick leave, tuition reimbursement, and basic and optional life insurance.

Interested applicants should submit a completed resume, cover letter, and contact information for three professional references by the application review date of Friday, November 25, 2022. However, applications will continue to be accepted and considered until the position is filled.

Applications may be returned to Village Administrator, Village of Dwight 209 S. Prairie Ave., Dwight, IL. 60420 or by e-mail to kmcn@dwightillinois.com

To view the complete position description, please visit the Village's website at www.dwightillinois.com.