



**MINUTES OF A REGULAR MEETING OF  
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex  
209 South Prairie Avenue, Dwight Illinois  
January 28, 2025, at 5:00 PM**

Pro Tem Kinkade called the meeting to order at 5:01 pm and asked for a roll call.

**PRESENT: Marla Kinkade, Trustee; Brian Berta, Trustee; Joshua Jahn, Trustee; and Pete Meister, Trustee**

**ABSENT: President Johnson, Jenny Johnson, Trustee, Justin Eggenberger, Trustee, Whitney Scott, Village Clerk**

**OTHER Village Officials in Attendance: Crissy Livingston, Village Administrator; Mike Nolan, Police Chief; Nick Ehr Gott, Village Attorney; and Nicole Bozarth, Deputy Village Clerk**

**CONSENT AGENDA**

The following items were presented for the consent agenda (a) Motion approving payments in between board meetings of \$195,518.90, (b) Motion approving payments of January 28, 2025, of \$47,345.26, (c) Motion approving minutes of December 9, 2024 Meetings, (d) Motion approving minutes of December 16, 2024 Meetings, (e) Motion approving minutes from January 21, 2025 Committee Meetings, (f) Motion approving November 224 Treasures Report, (g) Motion approving December 2024 Treasures Report, and (h) Motion approving fund transfer of \$91,667.67 from General Fund (01) to Capital (38). Motion by Trustee Jahn made a motion, with a second from Trustee Berta, to approve the consent agenda a-h. Roll call. All voted aye. Motion carries, 4-0.

**PUBLIC FORUM**

None

**PRESIDENT'S REPORT**

None

**VILLAGE REPORTS**

Public Works Director, Scoles reported meter installation is going well. Over 600+ have been installed throughout the Village.

Sewer Operator, Tutterrow reported the “Gary” project has had new valves installed at the plant and is great.

## **COMMITTEE MEETINGS**

Chairman Kinkade reported on behalf of the Public Properties Committee Meeting on 1/21/25. The agenda items discussed were as follows: EPA Lead Service Line Replacement, Debt Service Fee, RFP Chemical Feed (RFP), Renfrew Park, and Stevenson Pool.

Administrator Livingston reported on behalf of the Services Committee Meeting on 1/21/25. The agenda items discussed were as follows: Traffic Regulation Agreement, SRO Contract, EMS Revenue Sources, EMS Chief Vehicle, Station Alter System, and EMS Applicant review.

Administrator Livingston reported on behalf of the Administration Meeting on 1/21/25. The agenda items discussed were as follows: Fireworks, Employee Insurance, Economic Development (BDD), Downtown Improvements, and Budget FY2026.

## **ORDINANCES / RESOLUTIONS**

**Resolution 2025-01 regarding sponsorship for the Fourth of July celebration:** was presented for consideration. Trustee Kinkade made a motion, with a second from Trustee Jahn, to approve the Resolution as proposed. Roll call: Kinkade (aye), Meister (aye), Berta (aye), Jahn(aye), Johnson (absent), Eggenberger (absent). Motion carries, 4-0.

### **A COPY OF RESOLUTION 2025-01 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK**

**Ordinance 1539 approving the sewer rate schedule** was presented for consideration. Trustee Jahn made a motion, with a second from Trustee Berta, to approve the Ordinance as proposed. Roll call: Kinkade (aye), Meister (aye), Berta (aye), Jahn (aye), Eggenberger (absent), Johnson (absent). Motion carries, 4-0.

### **A COPY OF ORDINANCE 1539 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK**

**Ordinance 1540 approving the water rate schedule** was presented for consideration. Trustee Meister made a motion, with a second from Trustee Berta, to approve the Ordinance as proposed. Roll call: Kinkade (aye), Meister (aye), Berta (aye), Jahn (aye), Eggenberger (absent), Johnson (absent). Motion carries, 4-0.

### **A COPY OF ORDINANCE 1540 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK**

## **OLD BUSINESS**

None

## **NEW BUSINESS**

EMS resignation of Cassandra Walsh from full-time to part-time employment effective January 25, 2025. Motion by Trustee Meister, with a second from Trustee Jahn. Roll call. All voted aye. Motion carried, 4-0.

A TRO Agreement for Dwight School Districts 230 & 232. Trustee Kinkade made a motion, with a second from Trustee Jahn to approve the Traffic Regulation Agreement. Roll call. All voted aye. Motion carried, 4-0.

Two part-time EMS applicants were reviewed. Trustee Meister made a motion, with a second from Trustee Berta to approve the hire of two part-time EMS applicants. Roll call. All voted aye. Motion carried, 4-0.

The EPA Lead Line Service Replacement loan was presented for approval. Trustee Berta made a motion, with a second from Trustee Mesiter to approve the EPA Lead Service Line Replacement loan program request. Roll call. All voted aye. Motion carried, 4-0.

Administrator Livingston presented the Business Development District (BDD) for approval. Trustee Meister made a motion, with a second from Trustee Kinkade to approve to start the process of the BDD District. Roll call. All voted aye. Motion carried, 4-0.

A review was done of the technical evaluation of the Stevenson Pool by Burbach Aquatics. The board discussed the future of the pool at length. Trustee Berta made a motion, with a second from Trustee Kinkade to abandon Stevenson Pool. Roll call. All voted aye. Motion carried, 4-0.

Finding no further business, Pro Tem Kinkade asked for a motion to enter into executive session to discuss Personnel-Section 2 (c) (1). A motion to enter into executive session was made by Trustee Meister with a second from Trustee Jahn. All voted aye by voice vote. The meeting adjourned at 5:15pm.

The Board returned to regular session at 5:40 pm, finding no further action.

Pro Tem Kinkade asked for a motion to adjourn. A motion was made by Trustee Berta, with a second from Trustee Kinkade. All voted aye by voice vote. Meeting adjourned at 5:41 pm.

APPROVED:

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Marla Kinkade, Pro Tem Village President

ATTEST:

\_\_\_\_\_  
Nicole Bozarth, Deputy Village Clerk