

**MINUTES OF A
REGULAR MEETING OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
November 25, 2024, at 6:30PM**

President Johnson called the meeting to order at 6:36PM and asked for a roll call.

PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Brian Berta, Trustee; and Joshua Jahn, Trustee; and Peter Meister, Trustee

ABSENT: Jenny Johnson, Trustee, Justin Eggenberger, Trustee, Whitney Scott, Village Clerk

OTHER Village Officials in Attendance: Crissy Livingston, Village Administrator; Mike Nolan, Police Chief; Nick Ehr Gott, Village Attorney; and Nicole Bozarth, Deputy Village Clerk

CONSENT AGENDA

The following items were presented for consent agenda (a) Motion approving payments of November 25, 2024, bills, (b) Motion approving minutes of November 12, 2024, (c) Motion approving fund transfers from (36) to (47), and (d) Motion approving fund transfer from (51) to (41). Trustee Meister made a motion, with a second from Trustee Berta, to approve the consent agenda a-d. Roll call. All voted aye. Motion carries, 4-0.

PUBLIC FORUM

The owner of 410 E Mazon Ave was not in attendance. President Johnson gave a synopsis regarding the ongoing discussions with Dollar General representatives on potentially opening a storefront located at 410 E Mazon.

PRESIDENT'S REPORT

None

VILLAGE REPORTS

Village Administrator Livingston thanked Public Works for decorating the downtown area for Christmas. She also thanked them for repairing numerous unexpected water main breaks over the last few weeks. She also advised that the Village Complex will be closed on 11/28 and 11/29 in observance of the Thanksgiving holiday.

Livingston reported on behalf of Public Works Director Scoles, that final yard waste pickup was today by Republic Services. Yard waste and tree branch pick-up will resume in April. United Meters have sent letters to residents about the new smart meter installation and advised that residents will need to make appointments to have their new meter installed. Also, a reminder for residents to call Village Hall with any issues with garbage pick-ups.

EMS Chief Callahan reported updates with Morris Hospital system. New radios have been implemented and allow communication with ambulances and hospitals. Callahan also informed the board of the nationwide saline shortage, but as of right now there is enough in stock to start fluids before the patient arrives at the hospital. Callahan also reported that our current breathing tubes are discontinued, and he is working to source additional and will work to find a long-term solution.

Police Chief Nolan reminds residents that the winter parking ban is in effect starting December, which enforces no parking on any Village Street from 2 am – 6 am.

COMMITTEE MEETINGS

Planning Commission, Tuesday, November 19, 2024 at 6:00 pm

The committee discussed the request of property owned by Richard Giles at 507 S. Old Route 66, Dwight requesting a variance for a radio tower in height from 55 feet to 90 feet. The planning commission unanimously voted to recommend to the Village Board the approval of the request.

Trustee Kinkade made a motion, with a second from Trustee Jahn to approve the request. Roll call. All voted aye. Motion carried, 4-0.

Zoning Board Committee, Tuesday, November 19, 2024 at 6:30 pm

The committee discussed a variance request for (1) Charles Trainor, 1 Gooseberry Lane for approval of a height variance with a fence. The committee unanimously voted to recommend to the Village Board the approval of the request. (2) Richard Giles, 507 S Old Route 66 for approval of a height variance of a radio tower from 55 feet to 90 feet. The committee unanimously voted to recommend to the Village Board the approval of both (1) and (2) requests.

Trustee Berta made a motion, with a second from Trustee Jahn to approve the variance requests. Roll call. All voted aye. Motion carried 4-0.

Public Properties and Utility Committee, Monday, November 25, 2024, at 5:00 pm

PRESENT: President Johnson and Trustees Kinkade, Berta, Jahn and Meister

Others in Attendance: Administrator Livingston, Chief Nolan, Chief Callahan, Deputy Clerk Bozarth, and Village Attorney Ehgott

Kinkade called the meeting to order at 5:00 pm.

Renfrew Park: Livingston presented several options for the new park playgrounds, fitness equipment, and park benches. After review the committee decided to move forward with option #5 for the playground, option A for the fitness equipment, and Dumor for the benches.

Sewer Adjustment: Paul Ferrari, owner of Aly Anne's at 122 E Main Street submitted a request to ask for a one-time sewer adjustment due to a hose being left on multiple times. The Committee discussed and unanimously recommended to the Board to not approve the sewer adjustment request.

Trustee Kinkade made a motion, with a second from Trustee Berta to not approve the sewer adjustment. Roll call. All voted aye. Motion carries, 4-0.

Resident access request in Carriage Court subdivision: Residents of Bannon Drive, Ken Street, Lloyd Drive, Carriage Court and Cobblestone Court submitted a letter regarding concerns of having only one access for traffic in and out of the neighborhood. A lengthy discussion took place regarding subdivision access in other communities, the parking concerns, and the developer. The Committee decided to move forward with making Bannon Drive no parking on either side of the road from Route 17 to the intersection of Ken St. and Bannon Drive along with potential additions of new stop signs. In addition, a discussion will need to take place with the developer regarding the concerns of the residents of this neighborhood.

With no further business to discuss, it was unanimously approved to adjourn the meeting at 5:53 PM.

Administration Committee, Monday November 25, 2024 at 6:00pm.

PRSENT: President Johnson and Trustees Kinkade, Berta, Mesiter, and Jahn

Others in Attendance: Administrator Livingston, Chief Nolan, Chief Callahan, Deputy Clerk Bozarth, and Village Attorney Ehr Gott

IMIC Insurance Renewal: President Johnson presented the IMIC insurance renewal. The rates increased by 5.78%. It was recommended to go to the board for approval.

Trustee Kinkade made a motion, with a second from Trustee Meister approving IMIC insurance renewal. Roll call. All voted aye. Motion carries 4-0.

Tax Levy Discussion: President Johnson discussed the Villages tax levy. The proposed tax levy for 2024 added two additional levy items. The first one was for the addition of the Police Protection levy and the second addition was for Public Building Restoration. The Village will need to conduct a Truth in Taxation since the total tax levy increase is more than 5%. The committee discussed and unanimously agreed to recommend the Board set the tax rate at \$1.43.

DEA donation: The board agreed to a \$1850 donation to the DEA to provide DEA bucks for Village employees for Christmas.

Trustee Kinkade made a motion, with a second from Trustee Jahn approving the DEA Donation. Roll call. All voted aye. Motion carries 4-0.

TIF -Professional Agreement: President Johnson and Administrator Livingston discussed the Village's three TIF districts. A different firm created each TIF, and the Village would like to move the three TIF districts to be handled by Jacob & Klein, LTD & The Economic Development Group, LTD. The board unanimously agreed to make a recommendation to the board.

TIF 1 Service Agreement:

Trustee Kinkade made a motion, with a second from Trustee Berta approving TIF 1 Services Agreement. Roll call. All voted aye. Motion carries 4-0.

TIF 2 Service Agreement:

Trustee Jahn made a motion, with a second from Trustee Berta approving TIF 2 Services Agreement. Roll call. All voted aye. Motion carries 4-0.

TIF 3 Service Agreement:

Trustee Berta made a motion, with a second from Trustee Meister approving TIF 3 Services Agreement. Roll call. All voted aye. Motion carries 4-0.

Wayfinding Signs: this agenda item was tabled.

2025 Meeting Dates: A lengthy discussion took place regarding meeting dates for 2025. Livingston recommended a schedule for committee meetings as it can be difficult to accommodate everyone's schedule. The board recommended moving committee meetings to the third Tuesday of every month to align with Planning and Zoning. In addition, the idea was presented again to move to once-a-month meetings with the day changing to Tuesday or Wednesday. After a lengthy discussion, the board unanimously agreed to move to one board meeting a month, and it would be the fourth Tuesday of every month at 5 pm. The board unanimously approved to move forward with the changes for the 2025 meeting dates.

With no further business to discuss, it was unanimously approved to adjourn the meeting at 6:31 pm.

ORDINANCES / RESOLUTIONS

Resolution 2024-19 for Authority of Village Administrator to Enter into Agreements with Business was presented for consideration. Trustee Kinkade made a motion, with a second from Trustee Jahn, to approve the Resolution as proposed. Roll call: Kinkade (aye), Meister (aye), Berta (aye), Eggenberger (absent), Jahn(aye), Johnson (absent), Eggenberger (absent). Motion carries, 4-0.

A COPY OF RESOLUTION 2024-19 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

Ordinance 1532 approving and authorizing the execution of a professional services agreement for the administration of TIF I was presented for consideration. Trustee Kinkade made a motion, with a second from Trustee Berta, to approve the Ordinance as proposed. Roll call: Kinkade (aye), Meister (aye), Berta (aye), Eggenberger (absent), Jahn (aye), Johnson (absent), Eggenberger (absent). Motion carries, 4-0.

A COPY OF ORDINANCE 1532 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

Ordinance 1533 approving and authorizing the execution of a professional services agreement for the administration of TIF II was presented for consideration. Trustee Berta made a motion, with a second from Trustee Meister, to approve the Resolution as proposed. Roll call: Johnson (absent), Kinkade (aye), Meister (aye), Berta (aye), Eggenberger (absent), Jahn (aye). Motion carries, 4-0.

A COPY OF ORDINANCE 1533 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

Ordinance 1534 approving and authorizing the execution of a professional services agreement for the administration of TIF III was presented for consideration. Trustee Kinkade made a motion, with a second from Trustee Berta, to approve the Resolution as proposed. Roll call: Johnson (absent), Kinkade (aye), Meister (aye), Berta (aye), Eggenberger (absent), Jahn (aye). Motion carries, 4-0.

A COPY OF ORDINANCE 1534 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

OLD BUSINESS

None

NEW BUSINESS

Livingston presented a service contract from TK Elevator for services to the public complex elevator. Motion to approve proposal was made by Trustee Kinkade, with a second from Trustee Meister

Finding no further business, President Johnson asked for a motion to enter into executive session. A motion to enter into executive session was made by Trustee Berta, with a second from Trustee Kinkade. All voted aye by voice vote. The meeting adjourned at 7:18 pm.

The Board returned to regular session at 7:41 pm with the following action: Motion to approve the settlement agreement reached with a previous employee regarding potential litigation. Motion made by Trustee Kinkade with a second from Trustee Meister. Roll call. All voted aye. Motion carries 4-0.

President Johnson asked for a motion to adjourn. A motion was made by Trustee Berta, with a second from Trustee Kinkade. All voted aye by voice vote. Meeting adjourned at 7:42 pm.

APPROVED:

Paul Q. Johnson, Village President

ATTEST:

Nicole Bozarth, Deputy Village Clerk