

July 24, 2023

**MINUTES OF A  
REGULAR MEETING OF  
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex  
209 South Prairie Avenue, Dwight Illinois  
July 24, 2023 at 6:30PM**

President Johnson called the meeting to order at 6:30PM and asked for a roll call.

**PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Jenny Johnson, Trustee; and Brian Berta, Trustee**

**ABSENT: Justin Eggenberger, Trustee; Randy Irvin, Trustee; and Pete Meister, Trustee**

**\*In the absence of three trustees, President Johnson will provide the 4<sup>th</sup> vote on each agenda item.**

**OTHER Village Officials in Attendance: Crissy Livingston, Village Administrator; Cory Scoles, Public Works Director; Mike Callahan, EMS Director; Mike Nolan, Police Chief; Whitney Scott, Village Clerk; Nick Ehrgott, Village Attorney**

The Village Board Minutes from July 10, 2023 were presented for approval. Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 4-0.

**FINANCIAL REPORTS**

Payment of the July 24, 2023 bills in the amount of \$64,612.49 were presented for payment from the various funds. Trustee Kinkade made a motion, with a second from Trustee Berta, to pay the bills as submitted. Roll call. All voted aye. Motion carries. 4-0.

**PUBLIC FORUM**

None

**PRESIDENT'S REPORT**

President Johnson thanked everyone for all their work on the many projects throughout town and expressed his continued appreciation to the Public Works Department, EMS & Police Departments, and to Crissy and the office staff for all of their efforts to get the Village Hall office in order.

**VILLAGE REPORTS**

Village Administrator Livingston stated that the sidewalk repairs are complete and landscaping repairs will be completed shortly. Livingston advised that there had been several reports of solicitors in town recently and shared a reminder that permits are required to solicit within the Village. Livingston stated that work continues on the OSLAD Grant; they're putting together a large project scope for both 10-year and 20-year multi-phase plans, and that the preliminary designs should be back by the end of the month for review and to start consideration of what will be included in Phase I. She will also be

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meeting with Josh DeLong to continue work on the Safe Route to School Grants for the schools; \$250,000 each for the High School and Grade School.

Chief Callahan stated that he attended Zach's Paramedic Graduation this past weekend and that he hopes to get his testing completed within the next few weeks.

Chief Nolan stated that he and Beier had met with their two new recruits last week and that they're still doing great. He advised that the squad will be going in later this week, with a 2-6 week build time. Nolan also advised that last Thursday the department had assisted the Joliet Police Department with an investigation that started in Joliet and led here. He explained that the investigation is ongoing, but there is no threat to the community.

Sara Tutterow confirmed that the landscaping work is complete, and that the A/C was installed today!

Public Works Director Scoles stated that the ongoing construction projects are moving along as well as can be expected and that the sewer jet project should be completed by the end of the week. Scoles also expressed his excitement to get the new SMART Meter Water Project started.

## **COMMITTEE MEETING**

***Public Properties / Utilities, Thursday, July 20, 2023, at 3:30pm***

***Present: Trustees Kinkade, Berta***

***Also Present: Crissy Livingston, Cory Scoles, Joe Fritsch, and Joe Russow (Farnsworth)***

***Committee Chair called the meeting to order at 3:30pm.***

*Discussions regarding the SMART Meter Replacement Program took place. Scoles advised that the Village currently uses Neptune Meter, and only a small percentage of those meters have an issue. Fritsch reported that Neptune has always had great customer service and is second to none. The group had a lengthy discussion regarding recommending the AMR and the AMI systems. Livingston advised that the cost saving of implementing the AMI system now is cheaper than upgrading at a later timeframe if warranted. Still, the Village would be unable to financially cover the additional hosting and other fees associated with the AMI system. In the future, if an upgrade to AMI is needed, the cost savings from hosting fees should offset the upgrade fees. Joe Russow acknowledged that the Zenner bid did not meet 3/4-inch to 1-inch specifications. The committee discussed it and unanimously agreed to recommend the Board approve AMR Mobile System, Base Bid A, from Ferguson Waterworks at \$488,385.41. Installation of the AMR Mobile System, Base Bid B, from United Meters, Inc at the price of \$255,147.00*

The Board reviewed the Committee's recommendation to proceed with the SMART Meter Replacement Program – Meter Equipment for the AMR Mobile System, Base Bid A, from Ferguson Waterworks at the price of \$488,385.41. Trustee Kinkade made a motion, with a second from Trustee Berta, to approve as recommended. Roll call. All voted aye. Motion carries, 4-0.

The Board also reviewed the Committee's recommendation to proceed with the SMART Meter Replacement Program – Installation of the AMR Mobile System, Base Bid B, from United Meters, Inc at the price of \$255,147.00. Trustee Berta made a motion, with a second from Trustee Johnson, to approve as recommended. Roll call. All voted aye. Motion carries, 4-0.

## **OLD BUSINESS**

Livingston provided D Construction Inc.'s Pay Request #1 for the Columbia & Washington Streets Bridge Repairs, in the amount of \$149,534.75, for review. Trustee Kinkade made a motion, with a

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second from Trustee Johnson, to approve the Pay Request as submitted. Roll call. All voted aye. Motion carries, 4-0.

Livingston also provided Tobey's Construction and Cartage Inc.'s Pay Request #1 for the Williams Street Roadway Reconstruction Project, in the amount of \$86,803.20, for review. Trustee Johnson made a motion, with a second from Trustee Berta, to approve the Pay Request as submitted. Roll call. All voted aye. Motion carries, 4-0.

## **NEW BUSINESS**

The Board reviewed Duncan Miller's Street Closure Permit Application to close Delaware Street from Chicago to Franklin on Thursday August 24, from 4:00 – 8:00pm, for a Cruz-In Event. Scoles confirmed that he had spoken briefly with Jonathan DeLong and had followed up with a text to inquire if he was okay with the street closure but had not yet heard a response. The Board discussed and determined they would vote to approve the street closure from 5:00-8:00PM, and then tentatively approve the street closure from 4:00-5:00PM, once Nolan and/or Scoles had a chance to confirm approvals with DeLongs. Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the amended and tentative Street Closure Permit. Roll call. All voted aye. Motion carries, 4-0.

Callahan provided his recommendations to hire Danielle Mugnola as a part-time EMT-Basic, pending testing into the Morris Hospital System. Trustee Kinkade made a motion, with a second from Trustee Berta, to approve the hiring as recommended. Roll call. All voted aye. Motion carries, 4-0.

The Board discussed the Agenda Item posted "Grant Authority to Village Administrator to enter into written agreements regarding Sales Tax Rebates to Incoming Businesses" and unanimously agreed to amend the wording to read as "Grant Authority to Village Administrator to enter into a written agreement regarding Sales Tax Rebates to an Incoming Business". Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve the amendment to the agenda item. Roll call. All voted aye. Motion carries, 4-0.

The Board then voted on "Granting Authority to Village Administrator to enter into a written agreement regarding Sales Tax Rebates to an Incoming Business". Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve. Roll call. All voted aye. Motion carries, 4-0.

The final agenda item, Village Complex purchase for Fire Alarm Panel, was tabled. Livingston advised that she may have found an additional vendor to provide a competitive bid for the project, so she'd like to hold off at this time.

Trustee Kinkade made a motion, with a second from Trustee Johnson, to enter into executive session at 7:16pm to discuss Section 2 (c) 11 Litigation.

The Board returned to open session at 7:49PM with no actionable items. Finding no further business, President Johnson asked for a motion to adjourn. A motion to adjourn was made by Trustee Berta with a second by Trustee Kinkade. All voted aye by voice vote. The meeting adjourned at 7:50PM.

APPROVED:

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Paul Q. Johnson, Village President

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ATTEST:

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Whitney M. Scott, Village Clerk