

Jul 10, 2023

**MINUTES OF A
REGULAR MEETING OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
July 10, 2023 at 6:30PM**

Pro-Tem Mayor Irvin called the meeting to order at 6:30PM and asked for a roll call.

PRESENT: Marla Kinkade, Trustee; Randy Irvin, Trustee; Pete Meister, Trustee and Brian Berta, Trustee

ABSENT: Paul Johnson, Village President; Justin Eggenberger; Trustee and Jenny Johnson, Trustee

OTHER Village Officials in Attendance: Crissy Livingston, Village Administrator; Cory Scoles, Public Works Director; Mike Callahan, EMS Director; Mike Nolan, Police Chief; Whitney Scott, Village Clerk

The Village Board Minutes from June 26, 2023 were presented for approval. Trustee Kinkade made a motion with a second from Trustee Berta to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 4-0.

FINANCIAL REPORTS

Payment of the July 10, 2023 bills in the amount of \$75,658.71 were presented for payment from the various funds. Trustee Berta made a motion, with a second from Trustee Kinkade, to pay the bills as submitted. Roll call. All voted aye. Motion carries. 4-0.

The April 2023 Treasurer's Report was presented for review. Trustee Meister made a motion, with a second from Trustee Kinkade, to approve the Report as submitted. Roll call. All voted aye. Motion carries, 4-0.

PUBLIC FORUM

None

PRESIDENT'S REPORT

Irvin reported that the Dwight Youth Baseball & Softball Enger Tournament this past weekend was a success and thanked the Public Works department for their work to get everything ready. He also reported that the 4th of July fireworks were a success and without Police or EMS incident.

VILLAGE REPORTS

Chief Callahan stated that the siren had recently been fixed, and that the next chassis conversion is tentatively scheduled for January 2024 due to Ford's delays. Because of these delays, Callahan advised that they'll be getting the other ambulance in for the warranty decal repairs needed.

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Chief Nolan stated that final planning for National Night Out, Tuesday August 1st, is underway and they're excited to bring it back again this year with some new additions. He confirmed that the new recruits started Week 10 today and are doing well. Nolan also advised that they're on target to get their new squad within the next few weeks.

Public Works Director Scoles stated that the Columbia Street Bridge deck is complete, and they had hit a little snag at the Williams Street Project with the water main, but that they had gotten that cleared up Friday and remain on schedule. Scoles also thanked the Public Works department for their work to get the fields ready for the Enger Tournament and congratulated them on their perfectly straight lines shown in the drone photos!

Village Administrator Livingston stated the IML Conference is scheduled for September 21st – 23rd this year and please let her know if anyone is interested in attending. Livingston advised that there have been issues with the Village A/C units and that she's working on getting bids for the necessary repairs. She advised that the bid opening for the SMART Meter Project took place on July 6th and that those will be reviewed and presented at the July 24th meeting. Livingston advised that with the completion of the bridge repairs at Columbia Street, the section of road in front of it is even worse and that she's working with Ryan Hansen to get a quote to repair the approach. She's also requested an estimate to repair a large pothole on South Columbia street while they're in the area.

COMMITTEE MEETING

Services Public Health & Safety Committee, Monday June 26, 2023 at 6:00pm

Callahan advised that the Allen Township agreement needs to be amended to remove fees associated with cancelled calls. He explained that there have been delays in dispatch, and that the contract is currently worded that dispatch has to try three times before dispatching Dwight. If we eliminate the fees associated with cancelled calls, they could dispatch us immediately. Attorney Ehrgott will draft a revised agreement to be voted on at the next Board Meeting.

The amended Allen Township Ambulance Service Agreement was presented for review. Trustee Kinkade made a motion, with a second from Trustee Meister, to approve the agreement as submitted. Roll call. All voted aye. Motion carries, 4-0.

Ordinance Committee, Monday June 26, 2023 at 6:15pm

Stop Sign(s) at Clinton and Williams Streets: *After a recent accident at the intersection of Clinton and Williams Streets, Chief Nolan shared his recommendation to add at least two stop signs. Austin Haacke, resident of 601 Clinton, expressed concerns about adding a stop sign and the potential for backed up traffic blocking his drive, and the effectiveness the stops signs would have. He inquired about closing the 600 block of Clinton Street as an alternative. The committee determined the need for further input from other residents of that area as well as an engineering review of that intersection before further discussion. The committee further discussed adding the proposed stop signs as an immediate solution, and unanimously agreed to recommend the Board approve a four-way stop at the intersection of Clinton and Williams Streets at the July 10, 2023 Board Meeting.*

Trustee Meister made a motion, with a second from Trustee Kinkade, to approve the proposed 4-way stop signs at West Williams and South Clinton Streets. Roll call. All voted aye. Motion carries, 4-0.

Public Property/Utility Committee, Monday July 10, 2023 at 5:45pm

PRESENT: Trustees Kinkade, Berta, Meister, and Irvin

Others in Attendance: Public Works Director Scoles, Sewer Operator Tutterow, Village Administrator Crissy Livingston, Chief Nolan, Chief Callahan, Village Clerk Whitney Scott, Austin Haacke

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Kinkade called the meeting to order at 5:45pm.

601 S. Clinton Street: *The committee continued discussions regarding the 600 block of Clinton Street and possible solutions that would be agreeable to both the homeowner and the Village. It was determined that an updated traffic study would be necessary before any permanent solutions are determined, and due to cost impacts of that study to the Village, this will be tabled at this time until we're able to determine how the new 4-way stop will impact the intersection.*

Williams Street Parking: *Livingston advised that the current parking ordinance is vague and recommended that language be added to allow parking on only the North side of Williams Street from Old Route 66 to Lincoln Street. The committee unanimously agreed to share the recommendation with the Ordinance Committee to amend the necessary ordinances.*

OSLAD Grant: *Livingston shared a proposal from Hitchcock Design Group for their assistance with the OSLAD Grant Proposal at a fixed cost of \$11,000 (with additional services at an hourly rate). The committee also reviewed several items they'd like Hitchcock to include on their proposal, such as a splash pad, new park equipment (including ADA equipment), resurfacing the tennis courts, possibly adding a pickleball court and/or frisbee golf course, wider sidewalks and landscaping. Berta made a motion, with a second from Meister, to recommend the Board approve the Hitchcock agreement. [MOTION]*

The Hitchcock Design Group Proposal Agreement was presented for review. Trustee Berta made a motion, with a second from Trustee Meister, to approve the agreement as submitted. Roll call. All voted aye. Motion carries, 4-0.

Sewer Jet Machine Pump: *Scoles presented two quotes for the sewer jet machine pump, one for a repair at \$11,267.51 and one for the replacement at \$16,300.29. Scoles confirmed that he's comfortable with a repair at this time, that a replacement is not necessary. Kinkade made a motion, with a second from Berta, to recommend the Board proceed with the repairs. [MOTION]*

The Coe Equipment Proposal to repair the pump at a cost of \$11,267.51 was presented for review. Trustee Meister made a motion, with a second from Trustee Berta, to approve the proposal as submitted. Roll call. All voted aye. Motion carries, 4-0.

With no further business to discuss, it was unanimously approved to adjourn the meeting at 6:25PM.

ORDINANCES/RESOLUTIONS

Ordinance 1499, an amendment to Chapter 10, Traffic, Article II, Through Streets & One Way Streets; Stop Signs and Alleys, amending Paragraph 10.203 Stop Streets/Four-Way Stops to add the following line, "Intersection of West Williams and South Clinton Street" was presented for review. Trustee Meister made a motion, with a second from Trustee Kinkade, to approve the Ordinance as proposed. Roll call. All voted aye. Motion carries. 4-0.

A COPY OF ORDINANCE 1499 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

OLD BUSINESS

D Construction's Pay App #2 & Final for the St. Louis Street Reconstruction Project, in the amount of \$13,130.30 was presented for review. Trustee Irvin made a motion, with a second from Trustee Kinkade, to approve payment. Roll call. All voted aye. Motion carries. 4-0.

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NEW BUSINESS

Livingston presented Chamlin & Associates invoice for the Columbia Street & Washington Street Bridge Repairs in the amount of \$8,771.00 for review. Trustee Kinkade made a motion, with a second from Trustee Meister, to approve payment. Roll call. All voted aye. Motion carries. 4-0.

Livingston also presented Chamlin & Associates invoice for the WWTP Project in the amount of \$3,315.00 for review. Trustee Meister made a motion, with a second from Trustee Berta, to approve payment. Roll call. All voted aye. Motion carries. 4-0.

Trustee Meister made a motion, with a second from Trustee Kinkade, to enter into executive session at 6:47PM to discuss Section 2 (c) 2 Collective Bargaining.

The Board returned to open session at 7:09PM with no actionable items. Finding no further business, Pro-Tem Mayor Irvin asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade with a second by Trustee Berta. All voted aye by voice vote. The meeting adjourned at 7:10PM.

APPROVED:

Randy Irvin, Pro-Tem Mayor

ATTEST:

Whitney M. Scott, Village Clerk