

June 26, 2023

**MINUTES OF A
REGULAR MEETING OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
June 26, 2023 at 6:30PM**

President Johnson called the meeting to order at 6:38PM and asked for a roll call.

PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Randy Irvin, Trustee; Jenny Johnson, Trustee; and Brian Berta, Trustee

ABSENT: Justin Eggenberger; Trustee and Pete Meister, Trustee

OTHER Village Officials in Attendance: Crissy Livingston, Village Administrator; Cory Scoles, Public Works Director; Mike Callahan, EMS Director; Mike Nolan, Police Chief; Whitney Scott, Village Clerk; Nick Ehr Gott, Village Attorney

The Village Board Minutes from June 12, 2023 were presented for approval. Trustee Irvin made a motion with a second from Trustee Johnson to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 4-0.

FINANCIAL REPORTS

Payment of the June 26, 2023 bills in the amount of \$129,107.13 were presented for payment from the various funds. Trustee Irvin made a motion, with a second from Trustee Johnson, to pay the bills as submitted. Roll call. All voted aye. Motion carries. 4-0.

PUBLIC FORUM

Austin Haacke requested clarification to the Clinton and Williams Street discussion held during the Ordinance Committee meeting held just prior to the regular board meeting. Haacke confirmed that the road work project has already been started and clarified that the project scope could be adjusted with a Change Order. President Johnson confirmed this but advised that a Change Order would incur additional fees. Haacke confirmed that he would like to further discuss this topic and requested that this be added as an agenda item to one of the July 2023 Board meetings, and requested that Chamlin and area residents be invited.

Randy Irvin, as DEA President, expressed his thanks to the residents, businesses, and especially the Public Works and Police Departments for their help with Buzz the Gut this past weekend. Irvin confirmed that this was his last year chairing the event, that next year Steve Connor and Adam Moore will be taking over, but that he was happy to report it was a success. Irvin also confirmed that the new speakers throughout Main Street sounded great and that he heard many compliments.

PRESIDENT'S REPORT

President Johnson, just returning from a family vacation, advised that he did not have anything to report.

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VILLAGE REPORTS

Village Administrator Livingston stated that Nicole Bozarth had started last week and training is going well, and is excited to report that the office is getting back into shape after being under-staffed since October. Livingston shared that the property at the intersection of I-55 and Rt. 47, approximately 5.5 acres, will be going up for auction mid-August, but that the owner is now accepting offers. Livingston also reported that she's continuing to work on transitioning the Microsoft software licensing from business/commercial to government, as well as the new Village website.

Chief Callahan stated that Casey has officially obtained her paramedic license as of last week, and they're working together on the EMT-Basic to Medic transition. Callahan confirmed that he's reviewing all of her calls, while the hospital also reviews all critical calls, and that she's doing great so far. Callahan advised that there's no update on the third ambulance chassis to date. He also stated that he and the department are working on bringing back the Vial of Life Program. Trustee Irvin inquired about a recent call he'd received about hours of availability for blood pressure checks; Callahan confirmed that walk-ins are welcome seven days per week, from 7:00 am to 7:00pm, but that after-hours the emergency call box would need to be utilized, rather than the particular resident knocking on windows to get the attention of staff.

Chief Nolan stated that the new recruits started Week 8 today and that Friday will mark their half-way point. He and Beier are planning to schedule a date in August to meet with them over lunch. Nolan confirmed that after a short learning curve, the newly posted NO PARKING signs near PNB-Kewanee are a success. Trustee Irvin inquired about a rumor of someone living in Renfrew Park? Nolan confirmed that Officer McKee had recently addressed one occurrence of someone in the park after-hours, but there have been no additional issues.

Public Works Director Scoles stated that the NO PETS signs at Renfrew Park had recently been replaced (due to fading of the previous signs) and that he has four more signs on order to post at Garrett Park after a recent dog-bite incident during a baseball game. Scoles also confirmed that removing the chain-link fence at Garrett Park near the wrought-iron fencing along the tracks is on their list and will be completed as time allows. Scoles also confirmed that the bridgework continues this week, and that after a few small issues at the Williams St. project, all is going well. Scoles and Livingston both confirmed that the gas line project is complete, and that all fixes are scheduled to be completed within 30 days.

Sara Tutterow advised that the CMI project is complete, they came out today to fix the hole and start cleanup and hope to have the landscape finished by the end of the week.

COMMITTEE MEETING

Services Public Health & Safety Committee, Monday June 26, 2023 at 6:00pm

PRESENT: President Johnson and Trustees Johnson, Irvin, Kinkade, and Berta

Also Present: Police Chief Nolan, EMS Chief Callahan, Cory Scoles, Crissy Livingston, Sara Tutterow, Brandon Stych, Nick Ehrigott, Whitney Scott, Austin Haacke

In Services Chair Eggenberger's absence, Trustee Irvin called the meeting to order at 6:00 PM Discussions regarding Reddick Fire Protection District's request to provide ambulance services continued; Callahan advised that he shared a proposed annual rate of \$35,000 with Chief Kelson and that he counter-offered with \$18,000.00. The committee discussed it and unanimously agreed to decline. Callahan will follow up with Kelson to confirm we will not be able to provide EMS services to the Reddick Fire Protection District.

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Callahan advised that the Allen Township agreement needs to be amended to remove fees associated with cancelled calls. He explained that there have been delays in dispatch, and that the contract is currently worded that dispatch has to try three times before dispatching Dwight. If we eliminate the fees associated with cancelled calls, they could dispatch us immediately. Attorney Ehr Gott will draft a revised agreement to be voted on at the next Board Meeting.

With no further business to discuss, the meeting adjourned at 6:17 pm.

Ordinance Committee, Monday June 26, 2023 at 6:15pm

PRESENT: President Johnson and Trustees Johnson, Irvin, Kinkade, and Berta

Also Present: Police Chief Nolan, EMS Chief Callahan, Cory Scoles, Crissy Livingston, Sara Tutterow, Brandon Stych, Nick Ehr Gott, and Whitney Scott

Committee Chair Irvin called the meeting to order at 6:17PM

Stop Sign(s) at Clinton and Williams Streets: *After a recent accident at the intersection of Clinton and Williams Streets, Chief Nolan shared his recommendation to add at least two stop signs. Austin Haacke, resident of 601 Clinton, expressed concerns about adding a stop sign and the potential for backed up traffic blocking his drive, and the effectiveness the stops signs would have. He inquired about closing the 600 block of Clinton Street as an alternative. The committee determined the need for further input from other residents of that area as well as an engineering review of that intersection before further discussion. The committee further discussed adding the proposed stop signs as an immediate solution, and unanimously agreed to recommend the Board approve a four-way stop at the intersection of Clinton and Williams Streets at the July 10, 2023 Board Meeting.*

Dog Walking in Renfrew Park: *A request to allow dog-walking within Renfrew Park was reviewed. Trustee Irvin expressed his concerns, especially considering a recent dog-bite incident at Garrett Park. Trustees Johnson and Irvin declined to recommend the Board approve the request, therefore no further action necessary.*

With no further new business to discuss, it was unanimously agreed to adjourn the meeting at 6:38PM.

ORDINANCES/RESOLUTIONS

Ordinance 1498, an amendment to Chapter 10, Traffic, Article V, Parking Rules, adding Paragraph 10.505(c) was presented for review. This amendment will limit parking, Monday through Friday from 8:00am to 5:00pm and Saturdays from 8:00am to 12:00noon, on the east side of West Main Street from the intersection of West Main and South Prairie Streets, thence northeasterly along West Main Street to a point 465 feet from the intersection, said limitation encompassing approximately 7 parking spaces, unless the person shall be a client conducting business at 122 W Main Street. Trustee Johnson made a motion, with a second from Trustee Berta, to approve the Ordinance as proposed. Roll call. All voted aye. Motion carries. 4-0.

A COPY OF ORDINANCE 1498 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

OLD BUSINESS

Livingston recommended referring Harvest Estates Phase 1, previously discussed in detail at the June 12, 2023 Board Meeting, to the Plan Commission for their August meeting. Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the recommendation. Roll call. All voted aye. Motion carries. 4-0.

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NEW BUSINESS

Livingston shared a proposed recommendation to add Section 8.23 CREDIT CARD POLICY to the current Personnel Policy Manual. Trustee Irvin made a motion, with a second from Trustee Kinkade, to approve the proposed draft. Roll call. All voted aye. Motion carries. 4-0.

Trustee Johnson made a motion, with a second from Trustee Berta, to enter into executive session at 7:04pm to discuss Section 2 (c) 2 Personnel and Section 2 (c) 11 Litigation.

The Board returned to open session at 7:47PM with no actionable items. Finding no further business, President Johnson asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade with a second by Trustee Berta. All voted aye by voice vote. The meeting adjourned at 7:47PM.

APPROVED:

Paul Q. Johnson, Village President

ATTEST:

Whitney M. Scott, Village Clerk