

June 12, 2023

**MINUTES OF A
REGULAR MEETING OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
June 12, 2023, at 6:30PM**

President Johnson called the meeting to order at 6:30PM and asked for a roll call.

PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Justin Eggenberger, Trustee; Randy Irvin, Trustee; Jenny Johnson, Trustee; Pete Meister, Trustee; Brian Berta, Trustee.

Absent: Whitney Scott, Village Clerk

OTHER Village Officials in Attendance: Crissy Livingston, Village Administrator; Cory Scoles, Public Works Director; Mike Callahan, EMS Director; Mike Nolan, Police Chief; Tim Griest, Building Inspector; Sarah Tutterow, Sewer Operator, Kevin McNamara.

In the absence of the Village Clerk Kevin McNamara will be taking the minutes.

The Village Board Minutes from May 22, 2023, were presented for approval. Trustee Johnson made a motion with a second from Trustee Berta to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 6-0.

The Ordinance, Judicial & Licensing minutes from their May 22, 2023, minutes were submitted for approval. Trustee Kinkade with a second from Trustee Meister made a motion to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 6-0.

FINANCIAL REPORTS

Payment of the June 12, 2023, bills in the amount of \$51, 498.56 were presented for payment from the various funds. Trustee Johnson made a motion, with a second from Trustee Kinkade, to pay the bills as submitted. Roll call. All voted aye. Motion carries. 6-0.

PUBLIC FORUM

None

PRESIDENT'S REPORT

President Johnson reported that Adam Dontz of GLCEDC, Administrator Livingston and he have been meeting regarding the Mega Site. He stated that he's working with Pattern Energy regarding the scoreboards for the Dwight Youth Baseball & Softball fields. Johnson closed by saying how pleased he is that EMS, Police, Public Works, and Dwight Fire are all working together for the betterment of the Village.

June 12, 2023

VILLAGE REPORTS

Village Administrator Livingston stated that the audit began today. She also stated that Nicole Bozarth will begin as the Administrative Assistant and Billing & Permitting Clerk on June 22. The bid opening for Smart water meters is July 6. Stevenson Pool averaged 272 people per day during the first week they were opened. The playground equipment for Lions Lake is scheduled for August delivery.

Chief Callahan thanked the Board for the meal during EMS Week. Morris Hospital had an awards challenge and eleven of our employees were honored. One of the medics is on FMLA due to pregnancy.

Chief Nolan thanked the Board for the meal in recognition of Police Week. He reported the two recruits were in week 6 of 16 at the Police Training Institute. Officer Sheldon is on FMLA due to the birth of a son until the end of June. Nolan reported he is waiting for equipment to come in for the new squads. He also stated Dwight Police had been assisting other area agencies with issues in their communities.

Public Works Director Scoles also thanked the Board for their recognition of the Public Works employees. He stated a new gas line is being installed on Park Street and two water services were hit in the process. Scoles reported he is getting black dirt at the PW garage from the school building project.

Sara Tutterow advised that the CMI project at the WWTP is nearing completion. Landscaping remains once the weather cooperates.

Building Inspector Tim Griest reported he is working with Erv Daniels and Cory Scoles on some issues.

COMMITTEE MEETINGS

Services, Health & Safety Committee, Monday June 12, 2023, at 5:15 pm.:

PRESENT: Trustees Eggenberger, Johnson, Irvin, Kinkade, Berta and Meister. Also Present: President Johnson, Police Chief Nolan, EMS Chief Callahan, Cory Scoles, Crissy Livingston, Sara Tutterow, Brandon, Stych, Kevin McNamara. Services Chair Eggenberger called the meeting to order at 5:17 P.M.

Reddick Fire Protection District Request: Administrator Livingston and Chief Callahan reported that Chief Kelson of Reddick Fire had contacted them to see if Dwight EMS would be able to provide EMS service to the Reddick Fire Protection District. Their EMS service is currently provided by Riverside Hospital out of Herscher, but they are substantially raising their rates. Reddick Fire had 39 calls in 2002.

After much discussion on the pros and cons, possible terms, and length of a contract the Committee recommends that Livingston and Callahan negotiate with Reddick Fire about providing service.

Chief Callahan reported he was still battling with issues on 1814.

With no further business to discuss, the meeting adjourned at 5:42 pm.

Public Properties/Utilities Committee, Monday June 12, 2023, at 5:45PM

PRESENT: Village President Paul Johnson, Trustees Kinkade, Berta, Meister, Johnson, Irvin, Eggenberger. Others in Attendance: President Johnson, PW Director Scoles, Sewer Operator Tutterow, Crissy Livingston, Chief Nolan, Chief Callahan, Tim Griest, Brandon Stych, Kevin McNamara.

Waste Water Treatment Plant:

A proposal to purchase a Grinder speed reducer for \$2,544.60 from JWC Environmental was presented. The Committee makes that recommendation to the Board.

June 12, 2023

Trustee Eggenberger made a motion with a second from Trustee Johnson to approve the purchase of a Grinder speed reducer from JWC Environmental for \$2,544.60. Roll call. All voted aye. Motion carries, 6-0.

A proposal to repair the flat roof on the office by Five Star Roofing Systems for \$1,500.00 was reviewed. The material remains under warranty. This cost is for labor and travel time. The Committee makes that recommendation to the Board.

Trustee Eggenberger made a motion with a second from Trustee Meister to repair the flat room on the WWTP office for \$1,500.00 Roll call. All voted aye. Motion carries, 6-0.

Proposals to replace the air conditioning unit in the control room of the Headworks building were reviewed. The Committee recommends going with the low proposal from Grassers for \$8,095.00.

Trustee Irvin made a motion with a second from Trustee Eggenberger to replace the air conditioning unit in the Headworks building control room at the cost of \$8,095.00 from Grassers. Roll call. All voted aye. Motion carries, 6-0.

The Committee discussed replacing the Secondary building. No interested parties have been found to do the work in the past. The Committee suggests we have the engineers come out to review the building and make suggestions on the best way to replace. A letter from the Rotary Club of Dwight was reviewed. Rotary is asking for permission to decorate and have holiday displays In Rotary Park (Pinecone Path). The Committee recommends that Rotary provide a certificate of insurance to the Village. The Committee reviewed a request from Pharmacann to provide water service to their property. The Committee requests they provide more details such as proposed gallons usage and estimated cost. Due to the road construction and curb and gutter work being done on West William Street, driveway access policy was reviewed. Current Village policy is that if a resident has alley access and a rear garage, they do not receive a curb cut. Livingston and Scoles will talk to the affected property owners.

A Request for a curb cut was received by Aaron Fox 1404 Greenfield Road. Mr. Fox cut a second curb to access a new garage. After discussion the Committee recommends approval of the second curb cut and waiving the late fee.

Trustee Eggenberger made a motion with a second from Trustee Irvin to approve the curb cut for Aaron Fox, 1404 Greenfield Road while waiving the late fee. Roll call. All voted aye. Motion carries, 6-0.

Livingston gave an update on Stevenson Pool. Early Attendance was very good. The Board agreed to adding a couple more FREE days for the community.

Livingston gave an update on the Route 66 Bike path project. The Committee agreed to move forward with the proposed changes to the scope of the project.

Trustee Meister made a motion with a second from Trustee Berta to update the proposed scope of the project. Roll call. All voted aye. Motion carries, 6-0.

June 12, 2023

After discussion, the Committee recommends removing the chain link fence at Garrett Park adjacent to the railroad tracks since the wrought iron fence is now in place there. Public Works will remove the fence. With no further business the meeting adjourned at 6:28PM.

ORDINANCES/RESOLUTIONS

From the May 22, 2023, Ordinance Committee meeting Attorney Ehgott provided a memo and proposed amendment to the video gaming ordinance. A motion was made by Trustee Berta with a second from Trustee Johnson to approve the amendment to the municipal code. Roll call. All voted aye, Motion carries 6-0.

ORDINANCE #1497 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

OLD BUSINESS

Pay Request #3 from Commercial Mechanical, Inc for \$112,254.90 was recommended for payment by Chamlin & Associates. Trustee Kinkade made a motion seconded by Trustee Meister to pay the CMI Pay Request #3. Roll call. All voted aye. Motion carries. 6-0.

NEW BUSINESS

The Board previously discussed the Tornado Relief Fund account. Administrator Livingston recommends donating the remaining funds to the Dwight Economic Alliance, the local Not for Profit, for the betterment of the community. Trustee Johnson made a motion with a second from Trustee Meister to approve the transfer of the Tornado Relief Funds and close the account, Roll call followed. Kinkade, aye; Meister, aye; Berta, aye; Eggenberger, aye; Irvin, abstain; Johnson, aye. The motion carries, 5-0-1.

Administrator Livingston submitted an invoice from Entre Solutions for computer upgrades Village-wide for \$22,074.95 and recommends its payment. \$25,000 was previously approved for the upgrade. Trustee Kinkade made a motion with a second from Trustee Irvin to approve the payment of \$22,074.95 to Entre Solutions. Roll call. All voted aye, Motion carries, 6-0.

Administrator Livingston reported that during the WWTP project a hole in the 18" pipe off the clarifier was discovered. Bids were received to cut and remove the leaking spool and fit and install a new flanged spool with dresser coupling. Livingston recommends accepting the low bid from Commercial Mechanical for time and material not to exceed \$9,800. Trustee Johnson made a motion seconded by Trustee Meister to approve the repair work, Roll call. All voted aye, Motion carries. 6-0.

Livingston reported she had been contacted by Tino Flores of Tio Tinos Tacos requesting a change in his Village liquor license from Class A, consumption on premises only to Class C consumption on and off premise. Village President/Liquor Commissioner Johnson reported he had talked to Police Chief Nolan and there have been no issues with the liquor license holder. He has no issues with changing the license as long as Mr. Flores knows that delivery of alcohol is not allowed. Livingston stated Mr. Flores is aware of that. Trustee Irvin made a motion with a second from Trustee Eggenberger to change the Village liquor license for Tio Tinos Tacos from Class A to Class C. Roll call followed. Eggenberger, aye; Irvin, aye; Johnson, aye; Kinkade, aye; Meister, abstain, Berta, aye. The motion carries 5-0-1.

Elizabeth Ranieri 600 S. Franklin Street was present regarding her Home Occupation request to provide "Day Care" services for Senior and or Special Needs Clients. Administrator Livingston clarified that if there were less than three clients at one time a Home Occupancy permit would not be needed. During

June 12, 2023

Board discussion Ms. Ranieri stated she would keep the number to three clients if that is what the board requires. Livingston also stated she was waiting for additional information from Attorney Ehrgott regarding state regulations. Trustee Irvin made a motion with a second from Trustee Meister to approve the request of Elizabeth Ranieri to operate a no more than three-person adult day care in her home pending no other regulations/issues discovered by the Village attorney. Roll call. All voted aye. Motion carries, 6-0.

A letter was received from the Dwight Economic Alliance requesting permission to replace the four Welcome to Dwight signs at no cost to the Village and asking that the Village sign permit fee be waived. Trustee Eggenberger made a motion with a second from Trustee Johnson to accept the welcome sign donation and waive the village sign permit fee. Roll call followed, Johnson, aye; Kinkade, aye; Meister, aye; Berta, aye; Eggenberger, aye, Irvin, abstain. Motion carried 5-0-1.

In the same letter the Dwight Economic Alliance requests permission to utilize the historic depots north pavilion patio for live music entertainment on the first and third Wednesdays from June-August. Trustee Johnson made a motion with a second from Eggenberger to approve the request. Roll call. Kinkade, aye; Meister, aye; Berta, aye; Eggenberger, aye; Irvin, abstain; Johnson, aye. Motion carries, 5-0-1.

A sound amplification permit was received by Aly Anne's, 122 East Main for music beginning June 23 at noon through Sunday June 25. After discussion the Board recommends that the music stop/end at 1am on Saturday the 24 and Sunday the 25 and end at 10pm on Sunday June 25. The motion to approve Aly Anne's sound amplification permit with the above ending times was made by Trustee Irvin with a second from Meister. Roll call. All voted aye, Motion carries. 6-0.

A Street closure request from Aly Anne's 122 East Main St. to close Park Street for their music fest from Noon on Friday, June 23 through Sunday June 25. Trustee Irvin made a motion with a second from Trustee Meister to approve the closure of Park Street from June 23-25. Roll call. All voted aye. Motion carries, 6-0.

A request for the Junior High School baseball team to use the field at Renfrew Park for baseball games during the construction of the field house was received. The availability of an AED machine was discussed. Trustee Johnson made a motion with a second from Trustee Eggenberger to approve the request. Roll call. All voted aye. Motion carries, 6-0.

A request from Dwight Youth Football to utilize the Garrett Park T-ball field for practices during 2023 was received. Trustee Eggenberger made a motion seconded by Trustee Kinkade to approve the request. Roll call. All voted aye. Motion carries, 6-0.

Livingston made a recommendation to hire Nicole Martinez of Pontiac as a Part-time Paramedic and Jessica Sheldon of Dwight as a Part-time Medic contingent on their background checks and testing into the Morris Hospital system. Both employees will be on a 12-month probationary period. Trustee Meister made a motion with a second from Trustee Johnson to approve the hiring of the two part-time EMS employees. Roll call. All voted aye. Motion carries. 6-0.

Trustee Johnson made a motion with a second from Trustee Meister to enter Executive Session regarding Section 2 (C) Personnel at 7:27pm. Roll call. All voted aye. Motion carries. 6-0.

The Board entered Open session at 7:37 pm.

Trustee Irvin made a motion with a second from Trustee Kinkade to pay the swim team coordinator/coach a \$1,500 stipend. Roll call. All voted aye. Motion carries, 6-0.

June 12, 2023

Trustee Irvin made a motion with a second from Trustee Kinkade to hire current EMS Medic Casey Walsh at Step A of the Paramedic pay scale with a 12-month probationary period due to her successful completion of the Paramedic program. Roll call. All voted aye. Motion carries, 6-0.

Finding no further business, President Johnson asked for a motion to adjourn. A motion to adjourn was made by Trustee Eggenberger with a second by Trustee Kinkade. All voted aye by voice vote. The meeting adjourned at 7:41PM.

APPROVED:

Paul Q. Johnson, Village President

ATTEST:

Kevin McNamara