

May 22, 2023

**MINUTES OF A  
REGULAR MEETING OF  
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex  
209 South Prairie Avenue, Dwight Illinois  
May 22, 2023 at 6:30PM**

President Johnson called the meeting to order at 6:32PM and asked for a roll call.

**PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Randy Irvin, Trustee; Jenny Johnson, Trustee; Pete Meister, Trustee; Brian Berta, Trustee**

**ABSENT: Justin Eggenberger; Trustee**

**OTHER Village Officials in Attendance: Crissy Livingston, Village Administrator; Cory Scoles, Public Works Director; Mike Callahan, EMS Director; Mike Nolan, Police Chief; Whitney Scott, Village Clerk; Nick Ehr Gott, Village Attorney**

The Village Board Minutes of the Outgoing Board from May 8, 2023 were presented for approval. Trustee Kinkade made a motion with a second from Trustee Johnson to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 5-0.

The Village Board Minutes of the Incoming Board from May 8, 2023 were presented for approval. Trustee Johnson made a motion with a second from Trustee Irvin to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 5-0.

**FINANCIAL REPORTS**

Payment of the May 22, 2023 bills in the amount of \$109,310.88 were presented for payment from the various funds. Trustee Kinkade made a motion, with a second from Trustee Meister, to pay the bills as submitted. Roll call. All voted aye. Motion carries. 5-0.

The February 2023 Treasurer's Report was presented for review. Trustee Irvin made a motion, with a second from Trustee Kinkade, to approve the report as submitted. Roll call. All voted aye. Motion carries. 5-0.

The March 2023 Treasurer's Report was presented for review. Trustee Irvin made a motion, with a second from Trustee Johnson, to approve the report as submitted. Roll call. All voted aye. Motion carries. 5-0.

**PUBLIC FORUM**

Randy Irvin, as DEA President, stated that the DEA, in partnership with Impact Dwight, is working on several projects being funded by GIVE Grundy Funds. He said that four new "WELCOME TO DWIGHT" signs located at each of the entrances to the Village are being designed and painted by Conman Painting, they're working on improvements to the Historic Depot to Veterans Memorial sidewalk, as well as cleaning up Clock Park, adding new globes to Santa's House, and have ordered new downtown banners,

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Jenny Johnson brought forth concerns regarding the restrooms at Renfrew Park; she stated that they're very much showing their age and in terrible condition. She assured Scoles that this is not a reflection of the work that the Public Works crew does to keep the restrooms stocked and reasonably clean, but rather a statement that they need attention for necessary upgrades and more costly repairs. She asked that temporary repairs or solutions be considered until we're able to budget for the major upgrades necessary.

## **PRESIDENT'S REPORT**

President Johnson extended his appreciation to the Committees for working together on the recent parking concerns to find solutions that will meet the needs of our citizens and businesses. Johnson stated that he has not heard an update regarding the donation of the OSF Building, but that was to be expected. He also stated that he's working with Pattern Energy regarding the scoreboards for the Dwight Youth Baseball & Softball fields; O'Brien is no longer with Pattern Energy, so he's been working with Graham and hopes to hear an update this week. Johnson also stated that he wanted to publicly address the several phone calls and emails he's received regarding having to pay the sewer charges when filling pools. He explained that there is no cost-effective way to determine this type of usage compared to regular day-to-day usage at this time. Johnson stated that this may be a possibility in the future with the new meters with remote reading capabilities, but at this time the only alternative to paying the sewer fees is to obtain a second meter specific to the pool at the homeowner's expense, or to pay to have water hauled in. Johnson closed with a reminder that it is EMS, Police, and Public Works Week, and thanked everyone for all they do and the services they provide to the community.

## **VILLAGE REPORTS**

Village Administrator Livingston stated that the Village Complex will be closed tomorrow, Tuesday May 23rd from 11:30AM to 1:30PM, to celebrate EMS, Police, and Public Works Week with a luncheon for everyone. She also stated that they had held numerous interviews for the Administrative Assistant and Billing & Permitting Clerk and the Building Inspector positions. She stated that a new children's clothing store, Charlie's Closet, located at 160 E Main St, will be opening in the next couple weeks. Livingston also advised that NICOR will be putting in new gas service in the downtown area over the next three to four weeks; their equipment will be parked in the vacant lot and they will be taking care of all necessary patching. Livingston also stated that the Village has a bank account with the remaining tornado relief funds donated by our residents to help those affected by the June 2010 tornado, and recommends those funds be donated to the DEA in order to give back to the community. This will be added as an agenda item for the next meeting to further discuss and vote on.

Chief Callahan advised that ambulance 1824 is back in service; the PCV was replaced. He stated that ambulance 1814 went in for an oil change this morning and a bulge in the tire was found. Joe at DeLong's is working on getting the tire replaced under warranty, as the tire only has 5,200 miles on it. Callahan also thanked the Board for their approval for their narcotics vault; he explained that there had been recently reported issues of theft in our general area and that he's confident that along with the vaults and their additional precautions, he can ensure those issues won't take place here.

Livingston, on behalf of Chief Nolan who had to step out of the meeting on an emergency call, confirmed that the two newest candidates are doing well and that they had received Trevor Sember's resignation notice effective June 2, 2023.

Public Works Director Scoles confirmed the pool has been filled, the pump is running, and the pool will be ready for opening day. Scoles also expressed his appreciation to the Public Works crew and said he was looking forward to celebrating over lunch with everyone tomorrow.

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Sara Tutterow advised that the CMI project is coming along and almost nearing the end; they have one more section to tear up and replace.

## COMMITTEE MEETING

### ***Ordinance Committee, Wednesday May 10, 2023 at 4:00PM***

*PRESENT: Trustees Irvin, Kinkade, and Johnson*

*Other Village Officials in Attendance: Police Chief Nolan, and Carissa Livingston, Village Administrator*  
*The Ordinance Committee Meeting was called to address new business. Livingston submitted a recommendation to approve the proposed job description for Building Inspector/Code Enforcement Officer and post immediately. Motion approved to forward to the Board.*

*No action necessary; job has already been posted and interviews have been conducted, with a recommendation to be discussed under New Business.*

*Danielle Merchen submitted a proposal for the Village of Dwight to allow Backyard Chickens. After discussion the committee recommends that the Backyard Chickens are not to be allowed in the Village. Motion forwarded to Village Board.*

*No action necessary; no changes to the ordinance at this time.*

*People's National Bank submitted concerns over the parking availability in front of their building. After research and discussion, the committee recommends that seven "BANK PARKING ONLY" signs be allowed to be placed in front of People's National Bank. The BANK PARKING ONLY signs will read "MONDAY – FRIDAY, 8AM – 5PM AND SATURDAY 8AM – NOON". Motion approved to forward to Village Board.*

Trustee Johnson made a motion, with a second from Trustee Meister, to approve the "BANK PARKING ONLY" signs as proposed. Roll call. All voted aye. Motion carries, 5-0.

*Finding no further new business, a motion to adjourn was made by Trustee Johnson, with a second from Trustee Irvin, to adjourn the meeting at 4:30PM, all voted aye.*

### ***Ordinance Committee, Monday May 22, 2023 at 6:00PM***

*PRESENT: President Johnson, Trustees Irvin, Kinkade, Meister, Berta and Johnson*

*Other Village Officials in Attendance: Police Chief Nolan, EMS Chief Callahan, Village Administrator Livingston, Village Attorney Ehrigott, and Village Clerk Scott*

*The current Gaming Ordinance was reviewed, as well as proposed language to update the Ordinance to prohibit any new or additional Gaming Cafes or Parlors. Trustee Johnson made a motion, with a second from Trustee Kinkade, to recommend the Board update the Ordinance as proposed. No action at this time; will be reviewed and voted upon at a future meeting.*

*The committee also discussed additional parking concerns regarding the Mazon Street Apartments, Shear Beauty, and Grieff's Monuments. Additional research will be conducted to determine the best solution for their parking needs.*

*Finding no further new business, it was unanimously approved to adjourn the meeting at 6:21PM.*

## ORDINANCES/RESOLUTIONS

**Resolution 2023-14 Appointing Authorized Account Inquiry Representatives for the Village of Dwight** was presented for consideration. This Resolution will provide Village Financial Services Coordinator Hayden Tjelle authorization to initiate account inquiries, and related requests, with the People's National Bank of Kewanee, Bank of Pontiac, Streater Onized Credit Union, and Midland State Bank as an "Authorized Representative". Trustee Irvin made a motion, with a second from Trustee Kinkade, to approve the Resolution as proposed.

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**A COPY OF RESOLUTION 2023-14 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK**

**NEW BUSINESS**

Mark Sheldon, VP of Business Development – Municipalities of Pavlov Media presented an overview of their Dwight Fiber Network Broadband Build Plan and prospective build map. Sheldon explained that their high-speed internet company is based out of Champaign Illinois and they've spread to Monticello, Heyworth, Downs, and Chenoa. They're currently working on the permitting process to expand to Pontiac, and once that project is underway, they'll start the process to further expand to Dwight. Sheldon advised that there have been challenges with the State/DOT, and timing is a challenge, so he did not have a specific time frame yet, but he looks forward to working with the Village.

The WWTP Improvement Pay Request #2 to CMI in the amount of \$91,399.50 was presented for review. Trustee Kinkade made a motion, with a second from Trustee Berta, to approve the Pay Request as submitted. Roll call. All voted aye. Motion carries, 5-0.

Livingston shared her recommendation to hire Nicole Bozarth as the new Administrative Assistant and Billing & Permitting Clerk, at Step A, with her official start date in June to be determined. Trustee Kinkade made a motion, with a second from Trustee Berta, to approve the hiring as recommended. Roll call. All voted aye. Motion carries, 5-0.

Livingston also shared her recommendation to hire Tim Greist, effective June 1, 2023 as the new Building Inspector and Code Enforcement Officer. Trustee Irvin made a motion, with a second from Trustee Johnson, to approve the hiring as recommended. Roll call. All voted aye. Motion carries, 5-0.

The Board reviewed increasing the spending authorization for Village Administrator to \$5,000.00. Trustee Kinkade made a motion, with a second from Trustee Irvin, to confirm increasing the spending authorization as proposed. Roll call. All voted aye. Motion carries, 5-0.

The final agenda item under new business was a proposal from Elizabeth Ranieri Home Occupation, as the "contractor", with the "client" listed as the "Home Business Plan Commission Village Board" and proposing the "client" as seeking services for Senior and or Special Needs Clients Care. This topic was tabled; as clarification and further details are necessary before referring to the Plan Commission for a vote.

Finding no further business, President Johnson asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade with a second by Trustee Berta. All voted aye by voice vote. The meeting adjourned at 7:28PM.

APPROVED:

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Paul Q. Johnson, Village President

ATTEST:

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Whitney M. Scott, Village Clerk