

May 8, 2023 (New Board)

**MINUTES OF A
REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
May 8, 2023 at 6:44PM (New Board)**

At the conclusion of the meeting of the outgoing Board Whitney Scott was sworn in as Village Clerk by Village President Paul Johnson.

Brian Berta, Marla Kinkade, Pete Meister and Randy Irvin were sworn in as Village Trustees by Village Clerk Whitney Scott.

President Johnson called the meeting to order at 6:44PM and asked for a roll call.

PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Randy Irvin, Trustee; Jenny Johnson, Trustee; Pete Meister, Trustee; Brian Berta, Trustee

ABSENT: Justin Eggenberger; Trustee

OTHER Village Officials in Attendance: Crissy Livingston, Village Administrator; Cory Scoles, Public Works Director; Mike Callahan, EMS Director; Mike Nolan, Police Chief; Whitney Scott, Village Clerk;

NEW BUSINESS

A motion was made by Trustee Kinkade and seconded by Trustee Meister to approve Randy Irvin as President Pro Tem. Roll call. Berta, aye; Irvin, abstain; Johnson, aye; Kinkade, aye; Meister, aye. Motion carries, 4-0-1.

A motion was made by Trustee Irvin and seconded by Trustee Kinkade to approve the following Committee Members; as well as confirming that the Administration Committee is made up of Village President and all Village Trustees. Roll call. All voted aye. Motion carries, 5-0.

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|---------------------------|-------------------------------|----------------------------------|
| Services, Health & Safety | Public Properties & Utilities | Ordinance, Judicial, & Licensing |
| Eggenberger - chair | Kinkade - chair | Irvin – chair |
| Irvin | Berta | Kinkade |
| Johnson | Meister | Johnson |

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NEW BUSINESS

Tina Butterbrodt, on behalf of the St. Jude Run Team, submitted an application to host a Bucket Brigade June 2nd from 4:00 – 6:00pm and June 3rd from 8:00am – noon, to raise money for St. Jude Hospital and all the work and support given to children with cancer and their families. Trustee Irvin made a motion, with a second from Trustee Johnson, to approve the application for a Bucket Brigade June 2nd and 3rd, 2023. Roll call. All voted aye. Motion carries, 5-0.

The Trojan Gaming Café Liquor License request for 106 Watters Drive, Unit C, Dwight was withdrawn prior to the meeting, so struck from the agenda.

Livingston submitted a proposal for the purchase of an Influent Pump Control for the Sewer Plant from Linden & Company in the amount of \$7,155.00 for review. Trustee Meister made a motion, with a second from Trustee Kinkade, to approve the purchase. Roll call. All voted aye. Motion carries, 5-0.

Livingston also submitted a proposal for the purchase of an Overhead Door Control for the Sewer Plant from Gutwein Quality Doors, Inc. in the amount of \$\$4,658.00 for review. Trustee Irvin made a motion, with a second from Trustee Kinkade to approve the purchase. Roll call. All voted aye. Motion carries, 5-0.

President Johnson requested a motion to enter into Executive Session to discuss Section 2 (c)1 Personnel. Trustee Kinkade made a motion, with a second from Trustee Irvin, to enter into executive session at 6:52PM. Roll call. All voted aye. Motion carries, 5-0.

The Board returned to Regular Session at 7:34PM with a recommendation to approve the proposed job description and salary range for the Administrative Assistant / Billing & Permitting Clerk, and to post the job opening immediately. Trustee Meister made a motion, with a second from Trustee Berta, to proceed. Roll call. All voted aye. Motion carries, 5-0.

Finding no further business, President Johnson asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade with a second by Trustee Irvin. All voted aye by voice vote. The meeting adjourned at 7:35PM.

APPROVED:

Paul Q. Johnson, Village President

ATTEST:

Whitney M. Scott, Village Clerk