

April 24, 2023

**MINUTES OF THE REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
April 24, 2023 at 6:30PM**

PRESENT: Paul Johnson, Village President; Jenny Johnson, Trustee Marla Kinkade, Trustee; Randy Irvin, Trustee; and Pete Meister, Trustee

ABSENT: Justin Eggenberger, Trustee and Chuck Butterbrodt, Trustee

Other Village Officials in Attendance: Police Chief Nolan, EMS Chief Callahan, Cory Scoles, Public Works Director; Carissa Livingston, Village Administrator; Nick Ehrgott, Village Attorney; and Whitney Scott, Village Clerk

President Johnson called the meeting to order at 6:30PM.

The Village Board Minutes from April 10, 2023 were presented for approval. Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 4-0.

FINANCIAL REPORTS

Payment of the 2023 Fiscal Year End Bills on March 31, 2023 in the amount of \$50,672.56, were presented for payment from the various funds. Trustee Irvin made a motion, with a second from Trustee Meister, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 4-0.

Payment of the April 24, 2023 bills in the amount of \$75,922.50, were presented for payment from the various funds. Trustee Kinkade made a motion, with a second from Trustee Meister, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 4-0.

PUBLIC FORUM

None

PRESIDENT'S REPORT:

President Johnson reported that he, Livingston, Randy Irvin as DEA President, and Mike Vigna met in the DEA Conference Room with a potential new business via zoom. President Johnson explained that Mr. Vigna had started these communications a while back but that it had never progressed; but with the help of the DEA's updated community marketing information, they were able to meet and restart conversations. Johnson explained that it was very early in the discussion stages and could not be shared yet but expressed his appreciation for all parties working well together for the benefit of the community. He stated that he looks forward to capitalizing on the partnership and continuing community growth.

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VILLAGE REPORTS:

Village Administrator Livingston stated the new Village computers are in, getting set up now, and should be installed by the end of the week. She shared her excitement for the upgrades, stating it'd be very beneficial to the Village. Livingston confirmed that Hayden Tjelle would be starting in May, working Tuesdays, Thursdays, and Fridays until graduation, and then starting full-time May 30th; and that she's been working with Pontiac and Coal City for some training opportunities for him. Livingston also confirmed that Missy O'Brien will be returning to work full-time on May 30th as well. Livingston also advised that she's been talking with Scoles regarding the necessary repairs at the windmill; temporary patchwork is in place to ensure prom photos this upcoming weekend are safer while they research options for permanent repairs.

EMS Chief Callahan stated that Ambulance 1824 is heading back to Crossroads in early May for five days to complete warranty repairs (a few minor issues with paint). Callahan also stated that because there's only one AED located at the pool, he's applied for a grant for three additional AEDs and hopes to hear if that's been approved in the next couple weeks. In the meantime, Callahan has shared the DYBS schedules and told his crew they have the option to sit at the ballfields especially since the AEDs are not present at this time. Callahan also shared a reminder that they're hosting a blood drive on Monday May 22nd from 2:30pm to 7:00pm to kick off EMS Week.

Chief Nolan stated that both recruits started Monday April 17th and he had taken them up for uniforms, and they're both working on policy and procedures and knocking out their online courses before they leave for academy. Nolan also confirmed they had taken possession of the second new squad and he's working with CAMS to determine what can be transferred from the old squad to the new and what all will need to be purchased. His team has also been working on the grass, junk, and car lists; and noted that the homeowner on Morris Rd with the elephant in his yard is working on relocating the elephant for the next few months until parade season starts. Nolan also confirmed that he had sent a letter to the attorney for the property next to Dwight Pizza regarding necessary cleanup and hopes to hear back soon. Nolan also explained that this past Thursday there had been a potentially missing person from the community, and with all hands on deck and the assistance of Morris and Grundy County and the FLOCK Cameras, they were able to track evidence and ultimately determine within about five hours that it had been a miscommunication and the individual was located. Nolan expressed how helpful the FLOCK cameras were in this situation, explaining that the investigation could have taken several days without the assistance of those cameras – and that he'll be aggressively researching avenues to implement them in our area, possibly in partnership surrounding communities.

President Johnson asked Nolan about the status of weapons for the newest officers; Nolan confirmed that there are four pistols available for them, and that he's working with their firearms coordinator to allow retiree officers to keep their service weapons and then purchase new weapons for new hires.

Public Works Director Scoles stated that there had been a small hiccup with the new chipper, the flywheel may need replaced and he's working with the warranty company to get that resolved, but otherwise it's up and running great and much safer. Scoles also stated that the pool paint came in, they'll get that work completed as soon as the weather gets a bit warmer. He also stated that his crew has all the baseball and softball fields ready for the season; they've double checked lighting and scoreboards and are excited for the season.

Trustee Johnson asked Scoles about the sidewalks on North Union at the water main issue, and Scoles confirmed the sidewalk had been formed today so that's all taken care of.

Sara confirmed that CMI had been out late last week and today and will start ground-fabricating soon!

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OLD BUSINESS:

Livingston had spoken with CCSI to get additional details regarding their room request; she confirmed that CCSI will be responsible for moving tables and chairs as needed and will return them to their original setup after each meeting. They also provided the necessary insurance information and confirmed they'd have each attendee sign a liability release form. Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve of CCSI Case Coordination LLC, utilizing the Village Hall Council Room to host a Matter Of Balance class. Roll call. All voted aye. Motion carries, 4-0.

Randy Irvin, on behalf of the DEA provided an update for the DEA Smokeout Street Closure Request for May 5th and 6th. He explained that the KCBS Competition portion of the weekend had been cancelled, however they will proceed with the SCA Competition on Friday evening. Due to the changes, they no longer need the streets to be closed as originally requested, just the parking lots.

NEW BUSINESS:

The Dwight Economic Alliance (DEA) Membership renewal was presented for approval. Trustee Kinkade made a motion, with a second from Trustee Meister, to approve the renewal membership at an annual cost of \$25,000.00. Roll call. Meister (aye), Irvin (abstain), Johnson (aye), Kinkade (aye), President Johnson (aye). Motion carries, 4-0.

Paul Ferrari, on behalf of Aly Anne's, submitted a Sound Amplification Permit Request for May 5th, 6th, and 7th to host a music festival. Trustee Johnson made a motion, with a second from Trustee Irvin, to approve the sound amplification permit as submitted. Roll call. All voted aye. Motion carries, 4-0.

Randy Provence, on behalf of the VFW, submitted an application to host a bucket brigade on May 5th and 6th from 7:00 am to 3:00 pm both dates for poppy sales. Trustee Kinkade made a motion, with a second from Trustee Johnson to approve the Poppy Day Bucket Brigade. Roll call. All voted aye. Motion carries 4-0.

Gary Beier, on behalf of National Night Out (NNO), submitted street closure request for Tuesday August 1st from 5:00pm to 8:00pm, for East Main Street Trustee Kinkade made a motion, with a second from Trustee Meister to approve the street closure request. Roll call. All voted aye. Motion carries 4-0.

Gary Beier, on behalf of National Night Out (NNO), also submitted a Sound Amplification Permit for Tuesday August 1st from 3:00pm to 8:00pm, for East Main Street Trustee Johnson made a motion, with a second from Trustee Meister to approve the Sound Amplification Permit as requested. Roll call. All voted aye. Motion carries 4-0

A proposal to purchase a 3" Trash Pump for the cost of \$1908.00 from Sistek Sales was presented for approval. Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the proposed purchase as submitted. Roll call. All voted aye. Motion carries, 4-0.

A proposal to purchase five 75' pool lane lines from Halogen Supply Company for \$2,980.00 was presented for approval. Trustee Meister made a motion, with a second from Trustee Kinkade, to approve the proposed purchase as submitted. Roll call. All voted aye. Motion carries, 4-0.

A proposal to purchase two EMS Knox boxes from Knox Company for a total of \$5,126.00 was presented for approval. Trustee Kinkade made a motion, with a second from Trustee Meister, to approve the proposed purchase as submitted. Roll call. All voted aye. Motion carries, 4-0.

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The final agenda item of new business was a Letter of Resignation, effective June 30, 2023, from Building Inspector Erv Daniels. Trustee Irvin made a motion, with a second from Trustee Kinkade, to accept the resignation. Roll call. All voted aye. Motion carries, 4-0. The Ordinance Committee will meet soon to discuss finding a replacement, as well as the need to update the current Standards.

Trustee Irvin advised that he had two additional topics; the first about the sidewalks in town and if the reimbursement program was still in place. It was confirmed that is still in effect, with the homeowner being reimbursed 50%, but not more than \$3.50 per square foot. Irvin suggested adding a note to the next water bills to remind residents to take advantage of the program. Irvin also inquired about the Village Website and possible upgrades; Livingston confirmed that this is high on her list and has been working with the company currently handling Seneca & Channahon and will be reaching out to additional neighboring communities for additional recommendations.

Finding no further new business, President Johnson asked for a motion to enter into executive session to discuss Section 2 (C) 1 Personnel. Trustee Kinkade made a motion, with a second from Trustee Johnson, to enter into Executive Session at 7:15 PM.

The Board returned to Regular Session at 7:27 PM with no action items. Trustee Irvin made a motion, with a second from Trustee Johnson, to adjourn the meeting at 7:27 PM, all voted aye.

Paul Q. Johnson, President

ATTEST:

Whitney M. Scott, Village Clerk