

February 27, 2023

**MINUTES OF THE REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
February 27, 2023 at 6:30PM**

PRESENT: Paul Johnson, Village President; Jenny Johnson, Trustee Marla Kinkade, Trustee; Randy Irvin, Trustee; and Pete Meister, Trustee

ABSENT: Justin Eggenberger, Trustee and Chuck Butterbrodt, Trustee

Other Village Officials in Attendance: Police Chief Nolan, EMS Chief Callahan, Cory Scoles, Public Works Director; Kevin McNamara, Village Administrator; Nick Ehr Gott, Village Attorney, and Whitney Scott, Village Clerk

President Johnson called the meeting to order at 6:30PM.

The Village Board Minutes from February 13, 2023 were presented for approval. Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 4-0.

FINANCIAL REPORTS

Payment of the February 27, 2023 bills in the amount of \$50,591.42 were presented for payment from the various funds. Trustee Kinkade made a motion, with a second from Trustee Meister, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 4-0.

The January 2023 Treasurer's Report was presented for review. Trustee Johnson made a motion, with a second from Trustee Meister, to approve the report as presented. Roll call. All voted aye. Motion carries, 4-0.

PUBLIC FORUM

Jake Frobish and Joe Fritsch, on behalf of the Dwight Lion's Club, presented the Village of Dwight with a check for \$10,000.00 in matching funds towards to the playground equipment for Lion's Lake.

Tim Henson thanked the Board for the opportunity to interview for the Village Administrator position and shared his hopes that the new Village Administrator felt as welcomed in the position as he had over his longtime employment with the Village and expressed his confidence in their success.

PRESIDENT'S REPORT:

President Johnson advised that he and Attorney Ehr Gott are working on a few issues with the FSA for Village Employees. Attorney Ehr Gott recommended amending the contract language regarding breach of security and the notification obligation to immediately and also advised amending the contract to include a clause to hold the employee responsible for repayment of all funds, rather than that liability falling to the Village.

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VILLAGE REPORTS:

EMS Chief Callahan advised that Ambulance 1814 is here and that he hopes to have it in service early next week.

Chief Nolan stated that DeLong's had recently advised that the order for their new squad had been cancelled by Ford; that all orders for less than five were automatically cancelled. Nolan is researching options for excess squads in the area and hopes to have options and quotes back to the Board soon.

Public Works Director Scoles stated that they had not yet received the sign posts for the radar signs; he hopes to have those by weeks' end so that he can get those installed as soon as possible. He shared that the recent conduit issues had been resolved and that the street sweeper would be out later this week. Trustee Irvin expressed his gratitude to the Public Works Department for all of their recent hard work.

Sarah Scott-Tutterow advised that the fence repairs are complete and McNamara confirmed that the claims check was received today.

COMMITTEE MEETING:

Administration & Finance Committee, Monday February 22, 2023 at 5:15PM

PRESENT: Village President Paul Johnson, Trustees Irvin, Kinkade, Johnson, Eggenberger and Meister

ABSENT: Trustee Butterbrodt

President Johnson called the meeting to order at 5:15 pm. The purpose of the meeting was to interview four candidates for the position of Village Administrator.

Each interview was allotted one hour. The candidates were provided questions before the interview for them to research and prepare answers to. After the prepared questions were answered the candidates were asked another round of questions by the Village President and those present.

Those interviewed were Carissa Livingston, Whitney Scott, Tim Henson and Austin Haacke. After the final interview ended around 9:45 pm the group began discussion on the qualifications of those interviewed. After much discussion discussing the pros and cons of each candidate, the Committee recommends the hiring of Carissa Livingston of Dwight as Village Administrator.

Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve the hiring of Carissa Livingston as the new Village Administrator. Roll call. All voted aye. Motion carries, 4-0.

President Johnson will contact Ms. Livingston prior to the next Board meeting to see if she will accept the offer and will also contact the other three candidates expressing his appreciation for their interest and participation.

With no further business to discuss, it was unanimously approved to adjourn the meeting at 10:43 pm.

ORDINANCES/RESOLUTIONS:

KEELY TRUST Resolution 2023-02

The 2022 Keeley Trust Resolution providing for the expenditure of the sum of \$25,000 for labor to be done and materials furnished in building and repairing sidewalks, alleys, and roads within the Village of Dwight, Illinois, during the calendar year 2023 was submitted for approval. Trustee Meister made a motion, with a second from Trustee Kinkade, to approve the Resolution as submitted. Roll call. All voted aye. Motion carries, 4-0.

RESOLUTION 2023-02 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

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OLD BUSINESS:

Trustee Irvin advised that the electric company confirmed receipt of materials and they'd be scheduling the speaker installations this spring.

NEW BUSINESS:

Laura Halsted was in attendance on behalf of Dwight Youth Soccer to present their request to use the open grassy area to the east of the T-Ball field, north of the Methodist Church, as a soccer field. They hope to organize Youth Soccer for grades K-8, with their season falling between Baseball/Softball and Football Seasons this summer. Public Works Director Scoles advised Halsted to keep him posted on the dates of their season so that he could coordinate to have the port-a-potty they have for T-Ball season remain onsite throughout their season.

Trustee Irvin made a motion, with a second from Trustee Johnson, to approve the use of the field as requested. Roll call. All voted aye. Motion carries, 4-0.

Randy Irvin, as DEA President, presented an update on their most recent efforts and shared several informational flyers. He explained the DEA's primary focus is on the shops, businesses, and historical sites in town and their most recent campaign highlights their members and events. He stated that in 2022 they've welcomed 12 new businesses and are excited to share their newly renovated space with four non-for-profit organizations: Dwight Harvest Days, Dwight Youth Baseball & Softball, Dwight Football, and most recently Dwight Youth Soccer. Irvin also shared some of their recent marketing campaigns included a commercial, a digital advertising sign in the DEA window, and a "Eat, Shop, Discover Dwight" billboard coming soon south of south. Irvin stated that DEA is looking forward to 2023, the new Board is energized, and they have some really cool stuff planned to bring to the community.

Finding no further new business, President Johnson asked for a motion to enter into executive session to discuss Section 2 (C) 1 Personnel. Trustee Kinkade made a motion, with a second from Trustee Irvin, to enter into Executive Session at 7:04pm.

The Board returned to Regular Session at 7:15pm with one action item. Trustee Irvin made a motion, with a second from Trustee Johnson, to terminate EMS EMT-Basic Dannelle Boshears effective immediately. Roll call. All voted aye. Motion carries, 4-0.

Finding no further business, Trustee Irvin made a motion, with a second from Trustee Kinkade, to adjourn the meeting at 7:20 PM, all voted aye.

Paul Q. Johnson, President

ATTEST:

Whitney M. Scott, Village Clerk