

October 24, 2022

**MINUTES OF THE REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
October 24, 2022, at 6:30PM**

PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Randy Irvin, Trustee; Justin Eggenberger, Trustee and Pete Meister, Trustee

ABSENT: Chuck Butterbrodt, Trustee; and Jenny Johnson, Trustee.

Other Village Officials in Attendance: Police Chief Nolan, EMS Chief Callahan, Cory Scoles, Nick Ehrgott, Austin Haacke, and Whitney Scott

President Johnson called the meeting to order at 6:30 pm and asked for a Roll Call.

The Minutes from the Public Hearing held October 10, 2022, were presented for approval. Trustee Kinkade made a motion, with a second from Trustee Meister, to approve the minutes as presented. Roll call. All voted aye. Motion carries, 4-0

The Village Board Minutes from October 10, 2022 were presented for approval. Trustee Kinkade made a motion, with a second from Trustee Eggenberger, to approve the minutes as presented. Roll call. All voted aye. Motion carries, 4-0.

FINANCIAL REPORTS

Payment of the October 24, 2022, bills in the amount of \$78,629.06 was presented for payment from the various funds. Trustee Meister made a motion, with a second from Trustee Kinkade, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 4-0.

The September 2022 Treasurer's Report was presented for review. Trustee Kinkade made a motion, with a second from Trustee Meister, to approve the report as submitted. Roll call. All voted aye. Motion carries, 4-0.

Finance Director Austin Haacke submitted a request for a fund transfer of \$25,675.04.75 from the General Fund (01) to the Capital Expenditures Fund (38) for the purpose of paying Capital outlay expenses for the following:

- \$12,003.48 – two (2) servers PSC Building
- \$12,316.50 – installation of two (2) servers PSC Building
- \$728.96 – EMS Washer
- \$169.67 – Public Works Insurance Vehicle Title and Plates
- \$456.43 – ESDA Room TV

Trustee Eggenberger made a motion, with a second from Trustee Kinkade, to approve the fund transfer. Roll call. All voted aye. Motion carries, 4-0.

Haacke also submitted a request for a fund transfer of \$357,761.25 from the Referendum Fund (36) to the Referendum Bond Fund (47) for the purpose of paying interest and principal on a bond. Trustee Kinkade made a motion, with a second from Trustee Eggenberger, to approve the fund transfer. Roll call. All voted aye. Motion carries, 4-0.

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Haacke also submitted a request for a fund transfer of \$304,978.75 from the Water Fund (51) to the Water Bond Fund (41) for the purpose of paying interest and principal on a bond. Trustee Meister made a motion, with a second from Trustee Kinkade, to approve the fund transfer. Roll call. All voted aye. Motion carries, 4-0.

PUBLIC FORUM

Joe Fritsch, on behalf of the Dwight Lion's, inquired about the approved matching funds toward the playground equipment for Lion's Lake. Several Trustees spoke up to confirm that we had originally approved spending \$5,000.00 but would be willing to further discuss. Joe advised that the Lion's Club is willing to increase their funds, and is also offering assistance with installation, landscaping, and maintenance. Public Works Cory Scoles will do some additional research and will present his findings to both the Lion's Club and the Village Board, while Finance Director Austin Haacke will research additional funding options.

PRESIDENT'S REPORT:

President Johnson stated that he wanted to thank and congratulate Kevin McNamara on his years of service and upcoming retirement openly and publicly. Johnson said that Kevin has worked successfully with a lot of administrations over the years, he appreciates his service, and that he's been a good man and an asset to the community.

VILLAGE REPORTS:

Chief Nolan stated that the Dwight Police Department had recently assisted the LaSalle County Sheriff's Department at a shooting in Sheridan Illinois; he explained that after a 12-hour stand-off, the suspect was taken into custody without incident. Nolan advised this was their third or fourth call out within the last six months to assist in that type of call. Nolan congratulated Officer Bakalik for completing his first two shifts alongside Officer Sheldon and explained that Officer Sember has a few more weeks of his training to complete and then he'll be out on his own as well. Kenney and Kennedy, the two newest officers, are also on schedule with their training. Nolan also advised there would be additional information regarding the Safety Act coming soon; he doesn't have those details yet but will keep the Board informed. He explained that he believes there won't be any changes to their day-to-day activities but may be judicial/court procedural impacts.

EMS Director Callahan stated that he didn't have anything new to report but inquired about the "personal day" policy during the 12-month probationary period for new hires. He explained that because they aren't acquiring any personal days off, employees are forced to call in sick without notice. President Johnson advised EMS Director Callahan, Public Works Director Cory Scoles and Police Chief Nolan to further discuss the impacts on their respective departments and bring a recommendation to the Board.

Finance Director Austin Haacke advised the Board that the Treasurer's Report seems a bit inflated and reminded them there are about \$2M in committed funds.

COMMITTEE REPORTS:

Administration & Finance Committee Meeting, Monday October 24, 2022, at 6:00 PM

PRESENT: Village President Paul Johnson, Trustees Irvin, Kinkade, Eggenberger and Meister

ABSENT: Trustees Butterbrodt and Johnson

Other Village Officials in Attendance: Police Chief Nolan, EMS Chief Callahan, Cory Scoles, Sara Tutterow, Austin Haacke, Nicholas Ehergott, and Whitney Scott

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EMS Director Vehicle: EMS Chief Callahan submitted a request to utilize the old Dwight Police squad car as the Dwight EMS Chief's vehicle. Callahan explained that he has used his personal vehicle to respond to numerous 911 calls, has come in from home in the middle of the night to pick up personnel either along the road when the ambulance broke down or to meet them at the hospital, and has left his personal vehicle along the roadway to meet the ambulance en route to the hospital to assist with a critical patient. Callahan confirmed he would like to utilize the vehicle seven days per week but is not asking the village to pay for gas for his daily commute. The committee discussed and unanimously approved; the committee will recommend to the Board that a resolution to document the guidelines be drafted and approved at the next meeting.

Employ EMS Medics & Basics: EMS Chief Callahan interviewed Michael Carpenter for the full-time Medic position and believes he will be a great fit. Trustee Irvin made a motion, with a second from Trustee Eggenberger, to recommend the Board proceed with hiring Michael Carpenter as a full-time Medic, at Step A, pending testing into the Morris Hospital system and a 12-month probation period. [MOTION]

Trustee Kinkade made a motion, with a second from Trustee Meister, to approve hiring Michael Carpenter as a full-time Paramedic, Step A, pending testing into the Morris Hospital System, on a 12-month probationary period. Roll call. All voted aye. Motion carries, 4-0.

EMS Chief Callahan interviewed Hayden Thomson for the part-time Basic position and recommends proceeding with the hiring process. Trustee Irvin made a motion, with a second from Trustee Eggenberger, to recommend the Board proceed with hiring Hayden Thomson as a part-time Basic, pending testing into the Morris Hospital system and a 12-month probation period. [MOTION]

Trustee Kinkade made a motion, with a second from Trustee Irvin, to approve hiring Hayden Thompson as a part-time EMS Basic, pending testing into the Morris Hospital System, on a 12-month probationary period. Roll call. All voted aye. Motion carries, 4-0.

EMS Chief Callahan also interviewed Krista Courtney for the part-time Basic position and recommends proceeding with the hiring process. Trustee Irvin made a motion, with a second from Trustee Eggenberger, to recommend the Board proceed with hiring Krista Courtney as a part-time Basic, pending testing into the Morris Hospital system and a 12-month probation period. [MOTION]

Trustee Meister made a motion, with a second from Trustee Kinkade, to approve hiring Krista Courtney as a part-time EMS Basic, pending testing into the Morris Hospital System, on a 12-month probationary period. Roll call. All voted aye. Motion carries, 4-0.

Administration Position: Kevin McNamara shared a letter of his intention to retire as Village Administrator effective March 31, 2023, the last day of the fiscal year. The committee discussed necessary next steps to fill the vacancy. The committee determined they will aim to hire by January 1, 2023 and will meet with Kevin as soon as possible to review the current job description and make any necessary changes/updates in order to publish the job opening. Trustee Irvin made a motion, with a second from Trustee Meister, to recommend the Board accept the letter of intent to retire. [MOTION]

Trustee Kinkade made a motion, with a second from Trustee Irvin, to accept Village Administrator Kevin McNamara's Letter of Intent to Retire effective March 31, 2023. Roll call. All voted aye. Motion carries, 4-0.

With no further new business to discuss, it was unanimously approved to adjourn the meeting at 6:26PM.

OLD BUSINESS:

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Public Works Cory Scoles confirmed that the lights at Fox Center parking lot had been installed and they are bright! He stated the project worked seamlessly re-using the poles and fixtures and confirmed that everyone was pleased with the results.

NEW BUSINESS:

President Johnson stated that there have been some issues with parked vehicles blocking the dumpsters on Park Street behind Bill Sole's office and Aly Anne's. Public Works will add a couple "NO PARKING" signs near the dumpsters in hopes to resolve those issues, otherwise it will be escalated to a law enforcement.

Johnson also stated that Grundy County had recently put in for a grant for Federal DOT funds to do a traffic study on Route 47 between Dwight and Morris. He explained that with a small investment, we as a town can join the table for those discussions and the first meeting will be coming up soon.

Finding no further new business, President Johnson asked for a motion to adjourn. Trustee Kinkade made a motion, with a second from Trustee Irvin, to adjourn the meeting at 7:02 PM, all voted aye.

Paul Q. Johnson. Village President

ATTEST:

Whitney M. Scott, Village Clerk