

July 25, 2022

**MINUTES OF THE REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
July 25, 2022, at 6:30PM**

PRESENT: Marla Kinkade, Trustee; Chuck Butterbrodt, Trustee; Randy Irvin, Trustee; Jenny Johnson, Trustee; and Pete Meister, Trustee

ABSENT: Paul Johnson, Village President; and Justin Eggenberger, Trustee

Other Village Officials in Attendance: Mike Nolan, Cory Scoles, Sarah Tutterow, Austin Haacke, Kevin McNamara, Nicholas Ehgott, Whitney Scott

In President Johnson's absence, Pro-Tem President Irvin called the meeting to order at 6:30 pm and asked for a Roll Call.

The Village Board Minutes from June 27, 2022 were presented for approval. Trustee Johnson made a motion, with a second from Trustee Meister, to approve the minutes as presented. Roll call. All voted aye. Motion carries, 5-0.

FINANCIAL REPORTS

Payment of the July 11, 2022, bills in the amount of \$143,750.17 were presented for payment from the various funds. Trustee Kinkade made a motion, with a second from Trustee Butterbrodt, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 5-0.

Payment of the July 25, 2022, bills in the amount of \$76,285.76 were presented for payment from the various funds. Trustee Kinkade made a motion, with a second from Trustee Johnson, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 5-0.

The June 2022 Treasurer's Report was presented for review. Trustee Meister made a motion, with a second from Trustee Butterbrodt, to approve the report as presented. Roll call. All voted aye. Motion carries, 5-0.

PUBLIC FORUM

None

PRESIDENT'S REPORT:

None

VILLAGE REPORTS:

Public Works Director Cory Scoles said the crew has been busy mowing ditches recently in case anyone has seen or heard about the side-arm mower out and about. He also confirmed that emergency repairs are in progress for the three collapsing manholes on Waupansie Street and that the Scott Subdivision drainage culvert project is complete.

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Police Chief Nolan stated that the four new recruits are doing well, the first group is graduating this Friday July 29th at 2:00PM and will be starting their 10-12 week training program on Monday August 1st, and the second group will be graduating at the end of August.

COMMITTEE REPORTS:

Public Properties/Utilities July 5, 2022 at 5:00PM

Present: Trustees Kinkade, Butterbrodt, Meister, and Irvin

Also Present: Ryan Hansen, Christian Kobel, Carissa Gunty, Pastor Mueller, and Kevin McNamara

Chair Marla Kinkade called the meeting to order at 5:30PM and welcomed those present to discuss the St. Louis Street reconstruction project.

Ryan Hansen explained the project and reviewed steps. The Village has awarded the contract to D Construction, Coal City but the Village awaits final approval and go-ahead from IDOT before a work date is determined.

- 1. Project limits are from IL Route 17 to Chippewa Street*
- 2. Existing Roadway will be completely removed and replaced with a 24' wide Asphalt Pavement with B6.18 curb.*
- 3. Driveway depressions will be constructed to the width of the existing driveway on the property owners' side of the Right of Way. No driveway widths larger than 30' allowed. There will be two-foot tapers at the curb line.*
- 4. Parking will be allowed on one side of the street when complete.*
- 5. Access to driveways will be maintained except when concrete is curing or for times during the excavation and building of the roadway. If special needs are required, please contact Village to discuss. Please park vehicles on side streets whenever possible.*

A motion to adjourn was made by Butterbrodt with a second from Meister. The meeting adjourned at 5:50PM.

Ordinance & Licensing Committee July 6, 2022 at 5:30PM

Present: Trustees Irvin, Kinkade, Johnson

Also Present: President Johnson, Attorney Ehgott, McNamara

Chairman Irvin called the meeting to order.

Current Village Ordinance 1431 approved 11/25/19 prohibits cannabis dispensaries in the Village. The Committee recommends to the Board that an ordinance be passed allowing Cannabis dispensaries in B-2 and I-1 Districts. This would need to be referred to the Plan Commission to make Cannabis dispensaries an approved use. [MOTION]

Trustee Kinkade made a motion, with a second from Trustee Butterbrodt, to refer the recommendation to allow cannabis dispensaries in B-2 and I-1 Districts to the Plan Commission. Roll call. All voted aye. Motion carries, 5-0.

The Committee reviewed Section 10.514 Cab Stands/Bus Stands of Chapter 10, Traffic, Article V Parking Rules of the Municipal Code. Since the Section refers to cabstand and bus-loading zones which do not exist in the Village, the Committee recommends Section 10.514 of the Municipal Code be deleted. [MOTION]

Trustee Butterbrodt made a motion, with a second from Trustee Meister, to delete Section 10.514 from Chapter 10, Traffic, Article V Parking Rules of the Municipal Code. Roll call. All voted aye. Motion carries, 5-0.

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The Committee reviewed the Curb Cuts Permit Application that was dated in September 2011. The Committee requested that language be added so that permit fees for new residential homes be waived. [MOTION]

Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the amended language on the Curb Cut Application, waiving the curb cut fees for new residential homes. Roll call. All voted aye. Motion carries, 5-0.

The Committee reviewed Article VI Sidewalk/Café/Outdoor Restaurant Seating Standards of Chapter 19 Miscellaneous Regulations of the Municipal Code. The Committee agreed the regulation is working and Article VI will remain unchanged.

The Committee reviewed Chapter 10 Traffic, Article V, Parking Rules, Section 10.505b Time Limit Parking of the Municipal Code regarding 15-minute parking. McNamara will double check to see if any of those areas remain posted and report at a future meeting.

The Committee reviewed Accessory Structure Definitions in the Zoning Ordinance. They recommend creating a category and definition for Personal Property Storage Units. The definition would be "A non-permanent structure with a footprint not to exceed 16 square feet and no taller than seven feet high."

The Committee recommends this be referred to the Plan Commission. [MOTION]

After further discussion among the Trustees, it was determined to table this decision until the next meeting so that additional/clarifying language could be added to the definition limiting the number of non-permanent structures allowed.

The Committee reviewed Chapter 16, Dealers in Intoxicating Liquor and Personal Conduct, Article I Definitions and General Provisions of the Municipal Code. Attorney Ehr Gott had provided a draft of Procedures for Obtaining a Temporary/Special Event Outdoor Liquor Permit and an application form. The Committee made some changes and recommended that the Procedures and Application be approved and inserted into Chapter 16. [MOTION]

Trustee Kinkade made a motion, with a second from Trustee Meister, to approve the Procedures for Obtaining a Temporary/Special Event Outdoor Liquor Permit and Application form to be inserted into Chapter 16. Roll call. All voted aye. Motion carries, 5-0.

The Committee began review of Small-scale Solar Energy Conversion Systems, specifically solar panels. McNamara will get information from the Electrical Inspector prior to the next meeting.

The meeting adjourned at 6:36PM on a motion and second from Johnson and Kinkade.

The next meeting of the Ordinance Committee will be on Wednesday, July 27th at 5:30PM

Administration & Finance Committee July 25, 2022 at 6:00PM

PRESENT: Trustees Irvin, Johnson, Butterbrodt, Meister and Kinkade

ABSENT: Village President Paul Johnson and Trustee Eggenberger

Other Village Officials in Attendance: Kevin McNamara, Mike Nolan, Michael Callahan, Cory Scoles, Sarah Tutterow, Austin Haacke, Nicholas Ehr Gott, Whitney Scott

In Village President Paul Johnson absence, Pro-Tem President Irvin called the meeting to order at 6:00PM and asked for a Roll Call.

Lauri Pope, CPA with Mack and Associates, was in attendance to share their findings on the FY2022 Audit. She reviewed many line items and summarized that it was another successful year working together and she couldn't be happier with the results. She stated that all inquiries and requests for additional documentation where needed were provided in a timely manner. She closed with confirming the FY2022 Audit received a clean report with no variances/findings. This summary will be sent to the Board for approval. With no further new business to discuss, Trustee Johnson made a motion, with a second from Trustee Kinkade, to adjourn the meeting at 6:27PM. Unanimously approved

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Trustee Butterbrodt made a motion, with a second from Trustee Johnson, to approve the FY2022 Audit. Roll call. All voted aye. Motion carries, 5-0.

OLD BUSINESS:

The Allen Township Fire Protection District Intergovernmental Agreement was presented for review. Trustee Kinkade made a motion, with a second from Trustee Meister, to approve the Agreement as proposed. Roll Call. All voted aye. Motion carries, 5-0.

NEW BUSINESS:

The IGA with the Illinois Department of Healthcare and Family Services for Medicaid paid ambulance services was presented for annual review and approvals. Trustee Kinkade made a motion, with a second from Trustee Johnson to approve. Roll Call. All voted aye. Motion carries, 5-0.

Dwight Youth Baseball & Softball (DYBS) presented a quote from Sportsfields, Inc. for necessary repairs to the Softball Field (Field #4); \$5,200.00 in labor and \$4,925.00 in materials. DYBS President Eric Scheuer was in attendance to explain in years past the Village has paid for the materials portion of these types of repairs while DYBS pays for the labor portion, and inquired if the Village could support the current proposed repairs. Trustee Butterbrodt made a motion, with a second from Trustee Johnson, to approve paying for the necessary materials, quoted at \$4,925.00. Roll Call. All voted aye. Motion carries, 5-0.

Finding no further new business, Pro-Tem President Irvin asked for a motion to adjourn. Trustee Kinkade made a motion, with a second from Trustee Johnson, to adjourn the meeting at 7:01 pm, all voted aye.

Paul Q. Johnson. Village President

ATTEST:

Whitney M. Scott, Village Clerk