

May 23, 2022

**MINUTES OF THE REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
May 23, 2022, at 6:30PM**

PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Chuck Butterbrodt, Trustee; Randy Irvin, Trustee; and Jenny Johnson, Trustee;

ABSENT: Justin Eggenberger, and Pete Meister, Trustee

Other Village Officials in Attendance: Mike Nolan, Michael Callahan, Cory Scoles, Sara Tutterow, Austin Haacke, Kevin McNamara, Whitney Scott

President Johnson called the meeting to order at 6:41 pm and asked for a Roll Call.

The Village Board Minutes from May 9, 2022 were presented for approval. Trustee Butterbrodt made a motion, with a second from Trustee Kinkade, to approve the minutes as presented. Roll call. All voted aye. Motion carries, 4-0.

FINANCIAL REPORTS

Payment of the May 23, 2022, bills in the amount of \$151,289.30 were presented for payment from the various funds. Trustee Kinkade made a motion, with a second from Trustee Butterbrodt, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 4-0.

The Treasurer's Report for April 2022 was presented for review. Trustee Johnson made a motion, with a second from Trustee Irvin, to approve the report as presented. Roll call. All voted aye. Motion carries, 4-0.

PUBLIC FORUM

Steve Tock inquired which Trustees made up the Administrative and Finance Committee; President Johnson stated that himself and all current Trustees are members of the Committee. Mr. Tock then asked if the Prison is currently within the Village limits. President Johnson confirmed that it is not and there are no current plans to annex it into Village limits. Mr. Tock asked if the Village would be required to maintain the water main out to the prison if there were zero homes on it? President Johnson and Public Works Director Scoles both explained that it would need to be maintained regardless; it could potentially cause major problems to cap off the main at Village city limits. President Johnson acknowledged the due diligence necessary before making any decisions regarding the purchase of the property and confirmed that there would be future meetings to give the community a chance to discuss once they had more information to share, explaining that he is waiting on additional information from the state, especially in regards to the details of the expenses over the past several years.

PRESIDENT'S REPORT:

President Johnson extended his thanks to the EMS, Police and Fire Departments for the awesome job they did with Camp 911, he said it was a great day for the kids and everyone enjoyed it.

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VILLAGE REPORTS:

Village Administrator Kevin McNamara advised that Stevenson Pool is scheduled to open on May 30th, and that sign-ups held Friday and Saturday were a success with 39 signed up for swimming lessons and 24 family passes already sold, and that the Congregational Church is purchasing ten (10) family passes to give away. He also stated that EMS Director Callahan would be offering a “Stop the Bleed” first aid course to the lifeguards.

Police Chief Nolan said they had just finished up National Police Week and had been invited to New Life Assembly of God church services. He also reported that Hunter Kenney and Jace Kennedy reported to the Police Academy yesterday, passing their initial entry physicals and that the two other new officers, Jacob Bakalik and Trevor Sember, are beginning week #5 and thriving. Nolan reported that they had participated in CAMP 911, setting up a mock crime scene and sharing a K9 Demonstration with the 5th Graders, and that they had given Damien Coleman, the winner of the Chief for a Day, a Ride-Along to school this past week. He also congratulated Officer McKee on 13 years with the department! Nolan also advised that the department is stretched pretty thin for the next few weeks and working OT, with four officers on the streets and four officers in the academy; two scheduled to graduate July 29th and the other two on August 26th.

EMS Chief Callahan reported that there were some fluid leaks on Ambulance 1815, but Coleman’s Garage will get those repairs completed this week, and Ambulance 1814 is also scheduled to go in for service at D’Orazio’s on Wednesday. Callahan also reported on a recent clogged sink, the washing machine not working, and the cardiac machines out of service. He’s searching for someone that can service the cardiac machines and the team is working on the other repairs and getting caught up on all other regular maintenance. He also said this week finished up EMS Week and that Jenny was a tremendous help. Callahan reported that the CYANOKIT Training went well and those kits are now in service on the rigs. He also reported that Riverside’s new ER opens next week, so that should speed up their return times, and that he should be hearing more near the end of June or early July on the grant through ComEd for the bullet-proof vests.

Public Works Director Cory Scoles reported that the pool is crystal clear and ready for opening day. He said that the new employees are jumping in and doing well, that it’s a great team. He congratulated Jim Reed on his recent retirement and shared that it had been a great opportunity to work with him these past 20 years. Scoles also asked to share a plea with the community to please stop mowing grass into the streets.

Sara Tutterow reported that they had a partial outage on the north side that had affected the sewer plant, but that they believe the pump and electrical is fine. They did lose a main dashboard display screen and they have a tech scheduled to come out to look at it; she’ll keep everyone posted on necessary repairs vs. possible replacement for the display screen.

Austin Haacke reported that the audit begins tomorrow, and he’ll have a presentation of those numbers coming soon.

COMMITTEE REPORTS:

Public Properties/Utilities May 10, 2022 at 4:30

Present: Trustees Kinkade and Butterbrodt

Also Present: Scoles, Tutterow, Fritsch, Haacke, McNamara

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The Committee relooked at the 2021 Bridge Inspection report conducted and compiled by Chamlin & Associates in August 2021. The biggest concern is with the Washington and Columbia Street bridges. It is recommended to perform depth repairs to the top and bottom surfaces of the concrete bridge slab to repair spalling and delamination. The Committee recommends that a Request for Proposal be developed to put the work out for bid. McNamara stated \$50,000 is budgeted in bridge repair and maintenance.

Trustee Irvin made a motion, with a second from Trustee Butterbrodt to develop an RFP for the Repair work as recommended. Roll call. All voted aye. Motion carries, 4-0.

Scoles gave an update on the St. Louis Street project, specifically the water main. Current plans will replace the water main from Rt. 17 to Delaware Street. The two homes at the corner of Chippewa & St. Louis get their water off the Chippewa Street main.

Budgeted upgrades at the wastewater treatment plant were discussed. Replacing the Blower room air piping and the secondary pump station piping, and check valves are budgeted items. The Committee recommends Chamlin prepare a Request for Proposal so the work may be put out for bid.

Trustee Johnson made a motion, with a second from Trustee Irvin to develop an RFP as recommended. Roll call. All voted aye. Motion carries, 4-0.

Scoles reported the Water Filtration Plant was back online with all pumps operating. The Programming Logistics Controller that was ordered in November for the Filtration plant came in today and will be installed on the 11th.

Scoles reported on results from the ongoing infiltration study done by Chamlin. During heavy rains there is heavy infiltration. An area of sewer main that is thought to be the main culprit has been identified.

Old plans are being reviewed to find manholes and hydro excavate.

Updates on the ordered pick-up truck, other Village vehicles, the pool and Renfrew Park was discussed, as was the junction box at Watters Drive and Rt. 17.

A motion to adjourn was made by Butterbrodt with a second from Kinkade. The meeting adjourned at 5:13pm.

Administration & Finance Committee May 23, 2022:

PRESENT: Village President Paul Johnson, Trustees Irvin, Johnson, Butterbrodt, and Kinkade

ABSENT: Trustee Eggenberger and Meister

Other Village Officials in Attendance: Kevin McNamara, Mike Nolan, Michael Callahan, Cory Scoles, Sara Tutterow, Austin Haacke, Whitney Scott

Village President Paul Johnson called the meeting to order at 5:30PM. and asked for a Roll Call.

Detective Gary Beier presented a few requests on behalf of the National Night Out event scheduled for Tuesday August 2nd from 5:00 – 8:00pm, hosted by the Dwight Police Department downtown. Trustee Irvin made a motion, with a second from Trustee Kinkade, to recommend to the Board the approval of requests to close East Main Street from 3:00 pm until the conclusion of the event, including the two parking lots, a sound amplification permit for the event, and a request for the Village to cover the cost for two porta johns.

Trustee Kinkade made a motion, with a second from Trustee Butterbrodt to approve the requests for National Night Out. Roll call. All voted aye. Motion carries, 4-0.

Police Chief Nolan and Village Administrator McNamara presented an amended Intergovernmental Agreement between the Village of Dwight and Dwight Common School. Trustee Irvin made a motion, with a second from Trustee Butterbrodt, to recommend to the Board the approval of the amended agreement as presented.

Trustee Kinkade made a motion, with a second from Trustee Johnson to approve the amended Intergovernmental Agreement as presented. Roll call. All voted aye. Motion carries, 4-0.

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EMS Director Callahan presented two applicants, Ashley Barnes-Underwood and Zachary Zimmerman, for the available part-time positions. Trustee Kinkade made a motion, with a second from Trustee Johnson, to recommend to the Board the hiring of both applicants, pending testing into the Morris Hospital System and Background Checks, at the Part Time Basic rates.

Trustee Irvin made a motion, with a second from Trustee Butterbrodt to approve the hiring of both part-time EMS Basics. Roll call. All voted aye. Motion carries, 4-0.

EMS Director Callahan also presented a proposed Change Order from Crossroads Ambulance for the Remount 1814A at the cost of \$1,023.00 to pull out the airbag system, overlay action area countertop with stainless steel, and to cut down the center divider in the O2 compartment. Trustee Kinkade made a motion, with a second from Trustee Irvin, to recommend to the Board that the Change Order be approved.

Trustee Kinkade made a motion, with a second from Trustee Johnson to approve the Change Order in the amount of \$1,023.00. Roll call. All voted aye. Motion carries, 4-0.

Village Attorney Nicholas Ehgott presented a draft of the By-Laws of the Dwight Economic Development Commission with amended language to be inclusive of all business owners as well as residents. Finance Director Haacke advised that he is still waiting on additional quotes for an HSA Eligible Plan; he explained that the first option, closest to the current plan, would be the same price to employees but would increase the annual deductible by \$1,000. Further discussion will continue, with Directors and Union Presidents working to figure out what the employees prefer, with an agreement determine by October 1st.

Jim Reed, recent Public Works retiree, requested a stipend towards his health insurance premiums. He explained that the Village covers 55% of his insurance premiums under the Village plan but stated that he had found less expensive coverage outside of the Village plan and request to be reimbursed 55% of the cost of his new policy, which would save both the Village and him money each month. Further discussions will be necessary to determine the impacts, logistics and parameters of implementing this option.

Village Attorney Nicholas Ehgott presented a draft of Procedures for Obtaining a Temporary/Special Event Outdoor Liquor Permit for review. This will be sent to the Ordinance Committee to review at their next meeting in June.

Village Administrator McNamara advised he had been working on 8-10 dilapidated buildings for the last few years and had asked Village Attorney Ehgott to review the ordinance, as the only current correction measure are fines. This will also be further discussed at the Ordinance Committee Meeting in June. The final agenda item, the Dwight Correctional Center Purchase Proclamation was discussed. President Johnson confirmed that this was requested by Senator Barickman to “get the ball rolling” on the necessary legislation IF Dwight decides to proceed with the Purchase. President Johnson confirmed that there is much due diligence to be completed prior to any decisions being made. Trustee Irvin made a motion, with a second from Trustee Johnson, to recommend to the Board to submit a Purchase Proclamation for the Dwight Correctional Center.

During the regular Village Board meeting, it was decided to postpone this vote until a future meeting; pending clarification of the wording of the Purchase Resolution.

With no further new business to discuss, Trustee Irvin made a motion, with a second from Trustee Kinkade, to adjourn the meeting at 6:41PM. Unanimously approved

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OLD BUSINESS:

McNamara provided an update on the RFP for the water meter project, stating that recent regulations from the state have changed the requirements on service lines, explaining that with updated meters we may have to update service lines from the main and into 18” of the house, which could cost the village thousands of dollars per house. He is researching these requirements and grant options further.

NEW BUSINESS:

Randy Irvin, serving as DEA President, submitted a request to close East Main Street and both parking lots Saturday, June 25th from 3:00pm to 10:00pm for the annual “Buzz the Gut” car show. He also stated that he would be submitting the paperwork for a Sound Amplification Permit for the event

Trustee Johnson made a motion, with a second from Trustee Butterbrodt to approve the street and parking lot closures, as well as the Sound Amplification Permit as requested. Roll call. Trustees Kinkade, Butterbrodt, Johnson and President Johnson all voted aye, while Trustee Irvin abstained. Motion carries, 4-0.

Bob Ohlendorf, DEA 4th of July Chair, submitted a request to host the fireworks from Garrett Park again this year and to utilize the T-Ball park east of Garrett Park, advertising as a Family Night, for people to bring their blankets and picnic baskets prior to the shooting of the fireworks at dusk.

Trustee Kinkade made a motion, with a second from Trustee Butterbrodt to approve the request. Roll call. Trustees Kinkade, Butterbrodt, Johnson and President Johnson all voted aye, while Trustee Irvin abstained. Motion carries, 4-0.

Randy Irvin, serving as Harvest Days President, submitted a request for street and parking closures, a sound amplification permit, and a request for use of golf carts and UTV’s along the parade route during the parade, downtown and at the park throughout the Harvest Days Festival.

Trustee Kinkade made a motion, with a second from Trustee Johnson to approve the requests for street and parking lot closures, the sound amplification permit, and use of golf carts and UTVs. Roll call. Trustees Kinkade, Butterbrodt, Johnson and President Johnson all voted aye, while Trustee Irvin abstained. Motion carries, 4-0.

The Harvest Days Parade Resolution, 2022-05, was presented for review. Trustee Butterbrodt made a motion, with a second from Trustee Kinkade to approve Resolution as presented. Roll call. Trustees Kinkade, Butterbrodt, Johnson and President Johnson all voted aye, while Trustee Irvin abstained. Motion carries, 4-0.

Finding no further new business, President Johnson asked for a motion to adjourn. Trustee Kinkade made a motion, with a second from Trustee Irvin, to adjourn the meeting at 7:33PM, all voted aye.

Paul Q. Johnson. Village President

ATTEST:

Whitney M. Scott, Village Clerk