

April 11, 2022

**MINUTES OF THE REGULAR MEETING  
OF  
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex  
209 South Prairie Avenue, Dwight Illinois  
April 11, 2022, at 6:30PM**

**PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Randy Irvin, Trustee; Pete Meister, Trustee; Jenny Johnson, Trustee; Chuck Butterbrodt, Trustee**

**ABSENT: Justin Eggenberger, Trustee**

**Other Village Officials in Attendance: Mike Nolan, Michael Callahan, Cory Scoles, Sara Tutterow, Austin Haacke, Kevin McNamara, Whitney Scott**

The Village Board Minutes from March 28 2022, were presented for approval. Two corrections were noted and will be updated. Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the minutes with noted corrections. Roll call. All voted aye. Motion carries, 5-0.

**FINANCIAL REPORTS**

Payment of the End of Fiscal Year 2022 Bills in the amount of \$29,750.78 were presented for payment from the various funds. Trustee Irvin made a motion, with a second from Trustee Butterbrodt, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 5-0.

Payment of the April 11, 2022, bills in the amount of \$146,767.16 were presented for payment from the various funds. Trustee Kinkade made a motion, with a second from Trustee Johnson, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 5-0.

Finance Director Austin Haacke submitted a request for a fund transfer of \$475.00 from the NHRM Sales Tax Fund (36) to the NHRM Bond Fund (47) for the purpose of paying fiscal agent fees. Trustee Butterbrodt made a motion, with a second from Trustee Meister, to approve the fund transfer. Roll call. All voted aye. Motion carries, 5-0.

Haacke also submitted a request for a fund transfer of \$475.00 from the Water Fund (51) to the Water Bond Fund (41) for the purpose of paying fiscal agent fees. Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve the fund transfer. Roll call. All voted aye. Motion carries, 5-0.

**PUBLIC FORUM**

Tom Vagasky, candidate for Livingston County Sherriff, introduced himself to the board and shared his background, experience and training, and his campaign details.

Rodney Connor spoke on behalf of the Route 66 Smoke Out, scheduled for May 6<sup>th</sup> and 7<sup>th</sup> during Red Carpet Corridor, in Downtown Dwight. Rodney will be requesting partial street and parking lot closures to accommodate the event (portions of Franklin St from East Main to Chippewa St and Park St from Chippewa St to Franklin St Friday evening through Saturday evening) and will provide further details to present to the Board for approval at the April 25<sup>th</sup> Meeting.

Randy Irvin spoke on behalf of the DEA, advising that Shayla Smith and Destiny Connor are teaming up to host an online auction (in place of their annual Gala usually held in February) during Red Carpet Corridor; he explained they're meeting later this week and further details will be published soon. Randy

April 11, 2022

also stated that Katie Folkers had recently resigned, but they're looking to fill the open office administrative position with two part-time employees. Randy also shared a reminder that the Membership Drive is open until April 23<sup>rd</sup> for any businesses or residents that would like to join.

**PRESIDENT'S REPORT:**

NONE

**VILLAGE REPORTS:**

Village Administrator Kevin McNamara advised that the State has passed their FY2023 budget, and the Local Government Distributive Fund (LGDF) has been raised from 6.06 to 6.16, so we may see an additional \$500 in revenue. President Johnson also advised that the FY2023 budget included one of the largest Park Grants, four to five times higher than they've historically spent, and suggested ideas be shared and possible a committee formed to apply for funds.

Public Works Director Cory Scoles advised that the full filtration plant should be back online soon, hopefully by the end of the week, and that the North Shelter in Renfrew Park has been roped off for the necessary repairs which began this week. He also confirmed that the tree removal (near the North Shelter) will be taken care of soon. Cory said that chipping had started, and everything is running smooth so far.

EMS Chief Michael Callahan shared his thanks to the Public Works Crew for hanging the new AED cabinet in the main corridor of the Public Safety Complex. He also shared a few updates on recent and upcoming grants, advising that the Firehouse Subs Grant was submitted, applying for \$32,000.00 in Rescue Gear and that the EMS was recently awarded \$17,638 from the Illinois Office of the State Fire Marshall for their Small Equipment Grant. He explained that the grant was written for a LUCAS Chest Compression System (mechanical CPR device), new Pediatric Jump Bags, and 20 boxes each of gloves and surgical masks. Callahan explained that due to increased costs since they had originally applied for the grant, they would not be able to purchase everything they had included, but that they had also recently been awarded a \$500.00 grant from Casey's General Stores towards the upgrade of their first in medical jump bags. He also expressed his thanks to Dylan Williams for his assistance with the grants. Callahan recently met with Dan Cromp with Crossroads on the current ambulance project (painted and will be remounted soon) and explained that they're starting to work on the specs for a new ambulance (build-time 600+ days) so that they can compare the costs to purchase a new ambulance vs. another remount with the \$250,000 awarded from Kinzinger.

**ORDINANCE / RESOLUTIONS:**

**RESOLUTION 2022-04:** The VILLAGE shall borrow \$105,000 at a 2.6% per annum interest rate for a term of five (5) years, paid annually, for the purchase of two (2) Power Pro Cots generally described as two (2) 6500 MTS Power Pro Cots and two (2) MTS Power Load Systems along with a five year warranty plan so that the Village of Dwight, by and through its Emergency Medical Services, can provide adequate emergency medical services to persons within the Village of Dwight and surrounding areas. Trustee Johnson made a motion, with a second from Trustee Butterbrodt, to approve the Resolution as proposed. Roll call. Johnson (aye), Kinkade (aye), Meister (aye), Butterbrodt (aye), Irvin (aye), Eggenberger (absent). Motion carries, 5-0.

**A COPY OF RESOLUTION 2022-04 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK**

April 11, 2022

## **COMMITTEE MEETINGS:**

### **Dwight Historic Preservation Committee met Thursday, March 31, 2022, at 10:00am**

*Present: Kim Drechsel, Mary Flott, Janice Lauritzen, Steve Connor*

*Committee Chair Kim Drechsel called the meeting to order. The minutes of the December 16, 2021, meeting was approved as read on motion by Janice and second by Mary.*

*The purpose of this meeting was to hold an election of officers for 2022 and discuss the sign/fence for Old Town Cemetery with Steve Connor.*

*Motion by Janice to keep the existing officers with Kim Drechsel as chair and Mary Flott as secretary. Second by Mary. Motion carried.*

*Steve Connor presented a drawing for the proposed Old Town Cemetery sign. The sign would be mounted on iron gates (which will need to be sandblasted) and made of aluminum with a black background and white lettering. The committee asked that the date be changed from 1860 to April 2, 1860, along with the cemetery name. Steve will determine the size of the sign after measuring the gates. The committee was in agreement about Steve's plan and look forward to his final proposal. The meeting adjourned at 10:20am.*

### **The Administration & Finance Committee met on 4/11/22 at 5:30PM**

*PRESENT: Village President Paul Johnson, Trustees Irvin, Johnson, Meister, Kinkade, and Butterbrodt*

*Others in Attendance: Kevin McNamara, Mike Nolan, Michael Callahan, Cory Scoles, Sara Tutterow, Austin Haacke, Whitney Scott*

*Village President Paul Johnson called the meeting to order at 5:30PM. and asked for a Roll Call.*

*Duncan Miller, with Cherry Red Roasters and Garage, was the first agenda item and presented a few requests. Duncan stated that he's considering adding a drive-thru option for the restaurant side at the alleyway alongside their building to ease their parking constraints and make carry-out easier for his customers and asked who could advise on any necessary guidelines and how best to proceed. President Johnson advised the best place to start would be with Erv Daniels, the Village Building Inspector, and Kevin confirmed that he could share his contact information to schedule a meeting. Duncan's second request was regarding possibly adding a lean-to and a Texas style BBQ smoker at the rear of the beer garden area, as well as temporarily and partially enclosing the area to extend the season the beer garden is available. President Johnson requested Duncan share pictures of similar set-ups for the temporary outdoor shelter and advised that Erv Daniels, Building Inspector would also be the best person to talk with regarding guidelines and requirements. President Johnson stated that he'd also be willing to assist with any questions regarding fire code as needed. Duncan's third and final item for discussion was the extensive roof leaks in the Garage portion of his business, and the expenses he'll incur for repairs. He inquired if the Village offered any low-interest loans to local businesses for necessary repairs such as his. President Johnson stated that the Village does not have the funds available for such loans, and that the Village had been burned on previous such loans so is no longer in the business of loaning funds, but that we could provide him with the contact information for several groups that may be able to further assist, such as Adam Dontz with the GLCEDC and Randy Irvin with Dwight Economic Alliance.*

*Public Works Director Cory Scoles, Trustee Kinkade and Kevin McNamara recently held interviews for the three open full-time Public Works positions and shared their top three candidates. Trustee Irvin made a motion, with a second from Trustee Kinkade, to recommend the Board hire Burl Townsend and Brandon Stych, both at Step C, and Bryce Mortensen, at Step A, Maintenance II Technicians.*

*Trustee Irvin made a motion, with a second from Trustee Kinkade, to hire the following three Maintenance II Technicians, contingent on passing their physical exams on a 12-month probationary period: Burl Townsend and Brandon Stych, both at Step C, and Bryce Mortensen, at Step A. Roll Call. All voted aye. Motion carries, 5-0.*

*Agenda Item 3, Billing Clerk recommendation, has been postponed for further discussions and a second round of interviews to include President Johnson with their top three candidates.*

*Phoenix Investors submitted a letter requesting the Village create a Tax Incremental Financing District to support the rehabilitation of the property located at 801 North Union Street, Dwight. McNamara stated*

April 11, 2022

*he had been solicited proposals from TIF consultants. He recommended an agreement with PGAV Planner, who also currently serves as Pontiac's TIF consultant.*

Trustee Kinkade made a motion, with a second from Trustee Meister, to enter into an agreement with PGAV Planners to establish a TIF District for the property at 801 North Union Street. Roll Call. All voted aye. Motion carries, 5-0.

*The final agenda item was the hiring of a Village Attorney. Nicholas Ehgott with Caughey, Legner, Freehill, Ehgott & Mann Attorneys LLP, with offices in both Pontiac and Chenoa, confirmed his interest as our Village Attorney and his pricing. He advised that due to prior obligations, he would only be available for one regular monthly meeting and the zoning meetings at \$250.00 an hour for attorney work and \$125.00 an hour for legal secretarial work. Trustee Meister made a motion, with a second from Trustee Irvin, to recommend the Board hire Attorney Nicholas Ehgott as our new Village Attorney.*

Trustee Johnson made a motion, with a second from Trustee Kinkade, to employ Nicholas Ehgott as the Village Attorney. Roll Call. All voted aye. Motion carries, 5-0.

*With no further new business, the Committee unanimously agreed to adjourn the meeting at 6:04PM.*

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

NONE

Maureen Broeksmit had originally requested to be added to the agenda to discuss property rights and elevation levels of adjoining properties concerning her property at 300 S. Union; however, she has since spoken with Ryan Hansen and requested to be removed from the agenda.

Adam Dontz, GLCEDC, had a last-minute scheduling conflict and wasn't able to attend the meeting.

Trustee Johnson made a motion, with a second from Trustee Butterbrodt, to enter into executive Session to discuss Section 2(c)2 Collection Bargaining at 7:13 PM.

The Executive Session was adjourned at 7:25 PM and returned to Regular Session with no further action or motions necessary.

Finding no further new business, President Johnson asked for a motion to adjourn. Trustee Irvin made a motion, with a second from Trustee Johnson, to adjourn the meeting at 7:25 PM, all voted aye.

---

Paul Q. Johnson. Village President

ATTEST:

---

Whitney M. Scott, Village Clerk