

February 28, 2022

**MINUTES OF THE REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
February 28, 2022, at 6:30PM**

PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Randy Irvin, Trustee; Jenny Johnson, Trustee; Chuck Butterbrodt, Trustee; and Pete Meister, Trustee

ABSENT: Justin Eggenberger, Trustee

Other Village Officials in Attendance: Kevin McNamara, Village Administrator; Police Chief Tim Henson, Mike Nolan, EMS Chief Mike Callahan, Austin Haacke, Finance Director, Cory Scoles, and Whitney Scott, Village Clerk

The Village Board Minutes from February 14, 2022 were presented for approval. Trustee Johnson made a motion, with a second from Trustee Kinkade, to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 5-0.

FINANCIAL REPORTS

Payment of the February 28, 2022 bills in the amount of \$61,735.36 were presented for payment from the various funds. Trustee Irvin made a motion, with a second from Trustee Meister, to pay the bills as submitted. Roll call. All voted aye. Motion carries, 5-0.

Finance Director Austin Haacke presented a Fund Transfer request of \$67,171.31 from the Sewer Fund (52) to the Sewer Reserve Fund (33) for the purpose of paying principal and interest on IEPA Loan L17-1046. Trustee Kinkade made a motion, with a second from Trustee Butterbrodt to transfer the funds as requested. Roll call. All voted aye. Motion carries, 5-0.

PUBLIC FORUM:

None

PRESIDENT'S REPORT:

President Johnson reported that the board is currently working on the FY23 Budget, as well as a few grant opportunities.

VILLAGE REPORTS:

Public Works Director Cory Scoles said that he had nothing official to report but wanted the board to know that he's available anytime for any questions regarding any of the budget items submitted.

Chief Henson advised that all the guys are doing a great job and wanted to bring everyone in to recognize them for the great things they do daily. Chief Henson recognized Officers McKee, Butts, Houch, Maier, Hoy and Beier for recent events and praised their exemplary teamwork, professionalism,

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dedication, and many years of service to the village. Chief Henson also recognized Retired Officers Kokaly, Haley and Scott with a wallet and official “retiree” badge and thanked them each for their many years of service and dedication to the village.

Henson closed his report with a thank you to the board and community, as this was his last meeting before retirement.

President Johnson expressed his thanks to Henson, along with the retired, current, and new officers, for all they’ve done and are doing, and shared that he and the community are proud of them – our town wouldn’t be what it is without each of them. President Johnson also encouraged all directors to continue to recognize achievements, especially those behind the scenes that we wouldn’t otherwise know about.

RESOLUTIONS/ORDINANCES:

The IDOT Rebuild Illinois Funds Highway Improvement Resolution for the construction of St. Louis Street from IL Rt 17 to Chippewa Street including excavating road base, installation of new aggregate base, curb, and gutter, HMA binder, HMA surface, PCC driveway, restoration, and traffic control for the sum of \$280,750.74 was submitted for approval. Trustee Kinkade made a motion, with a second from Trustee Johnson, to approve the Resolution as submitted. Roll call. All voted aye. Motion carries, 5-0.

RESOLUTION 2022-2 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

The IDOT MFT Funds Highway Improvement Resolution for the construction of St. Louis Street from IL Rt 17 to Chippewa Street including excavating road base, installation of new aggregate base, curb, and gutter, HMA binder, HMA surface, PCC driveway, restoration, and traffic control for the sum of \$72,249.26 was submitted for approval. Trustee Butterbrodt made a motion, with a second from Trustee Meister, to approve the Resolution as submitted. Roll call. All voted aye. Motion carries, 5-0.

RESOLUTION 2022-3 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

COMMITTEE MEETINGS:

ADMINISTRATION & FINANCE COMMITTEE met February 21, 2022, at 6:30 pm

PRESENT: Village President Paul Johnson, Trustees, Irvin, Johnson, Kinkade, and Butterbrodt

Other Village Officials in Attendance: Kevin McNamara, Tim Henson, Mike Nolan, Mike Callahan, Cory Scoles, Whitney Scott

The purpose of the meeting was to review the proposed budget for April 1, 2022 – March 31, 2023. Trustees began the review of the general fund for the proposed FY23 budget. A few items of note were increasing the fuel budget by 20% for all departments due to increasing costs, as well as increased uniform and equipment costs for the two new police officers and the new full-time and part-time EMS staff.

Trustee Johnson made a motion, with a second from Trustee Butterbrodt to adjourn the meeting at 7:31PM. All voted aye. Meeting will be continued Monday February 28th prior to the regularly scheduled Village Board Meeting at 6:30PM.

ADMINISTRATION & FINANCE COMMITTEE met February 28, 2022, at 5:00 pm

PRESENT: Village President Paul Johnson, Trustees, Irvin, Johnson, Kinkade, Meister and Butterbrodt

Other Village Officials in Attendance: Kevin McNamara, Tim Henson, Mike Nolan, Mike Callahan, Cory Scoles, Austin Haacke, Whitney Scott

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The purpose of the meeting was to continue the review the proposed budget for April 1, 2022 – March 31, 2023.

Trustees discussed the compensation due to Chief Henson for his time filling in as Interim EMS Director from October 12, 2021 through January 3, 2022. Henson requested a one-time bonus of \$3,500 and to recognize him as a regular full-time village employee through April 7th. Henson explained that when he initially planned his retirement, he didn't realize that he'd shorted himself 24 working days of 35 years as a Village employee. Trustees discussed several options, and it was unanimously agreed to recommend compensating Chief Henson for the 82 days as Interim EMS Director in addition to his Chief of Police duties with those 24 days as "comp" time to extend his years of service with the Village to April 7th, 2022. There were further discussions regarding the Village's costs for medical insurance for retired employees and the request to possibly instead pay either that premium amount typically paid to the insurance company, or possibly a flat monthly fee, to an HSA if the employee were to decline to continue coverages under the Village policy. This discussion was tabled and will be continued at a future date.

Trustees continued their review and discussions on the proposed FY23 budget. Further details were provided regarding the Public Works and Water/Sewer Plant needs. It was determined that several of their top needs could be covered under the ARPA Funds recently granted.

Trustees also reviewed Liquor Licensing fees and confirmed that they would remain the same for FY23. Trustee Irvin made a motion, with a second from Trustee Johnson to adjourn the meeting at 6:18PM.

SERVICES, HEALTH & SAFETY COMMITTEE met February 28, 2022, at 6:15 pm

**PRESENT: Village President Paul Johnson, Trustees Irvin, Johnson, Meister, Butterbrodt and Kinkade
Other Village Officials in Attendance: Chief Henson, Officer Nolan, EMS Director Callahan, Cory Scoles, Austin Haacke, Kevin McNamara, and Whitney Scott**

EMS Director Callahan advised that he had recently interviewed Brandon Tenerelli, provided a brief overview of his recent experience, and recommends hiring him as a full-time Basic, at Pay Level B, on a six-month probationary period. Trustee Irvin made a motion, with a second from Trustee Johnson, to recommend his hiring to the board.

Trustee Kinkade made a motion, with a second from Trustee Meister, to hire Brandon Tenerelli as a FT Basic, Level B, on a six-month probationary period. Roll call. All voted aye. Motion carries, 5-0.

With no further business to discuss, Trustee Irvin made a motion, with a second from Trustee Johnson, to adjourn the meeting at 6:24 pm.

OLD BUSINESS:

None

NEW BUSINESS:

Eric Frobish, with the Dwight Lions, requested to reserve the North Pavilion in the park Saturday April 16 from 8:30 am – 11:00 am for the Annual Easter Egg Hunt. Trustee Kinkade made a motion to approve the reservation, with a second from Trustee Johnson. Roll call. All voted aye, except for Trustee Irvin who abstained as he's also a member of the Dwight Lions. Motion carries, 4-0.

Michael and Kelly Cornale, 307 Julie submitted a zoning appeal for a variance on the rear yard setback for their property at 307 Julie Drive for a room addition. Trustee Johnson made a motion, with a second from Trustee Butterbrodt, to approve the request to be presented to the Zoning Board of Appeals for review. Roll Call. All voted aye. Motion carries, 5-0.

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Finding no further new business, President Johnson asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade, with a second from Trustee Irvin to adjourn the meeting at 7:18 PM, all voted aye.

Paul Q. Johnson, Village President

ATTEST:

Whitney M. Scott, Village Clerk