

July 26, 2021

**MINUTES OF A
REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
July 26, 2021 at 6:30PM**

President Paul Johnson called the meeting to order at 6:33 PM.

PRESENT: Paul Johnson, Village President; Marla Kinkade, Trustee; Jenny Johnson, Trustee; Chuck Butterbrodt, Trustee

Other Village Officials in Attendance: Irv Masching, Village Attorney; Austin Haacke, Finance Director; Kevin McNamara, Village Administrator; Cory Scoles, Public Works; Jenny Allsworth, EMS Director, Tim Henson, Police Chief

Absent: Trustees, Eggenberger, Irvin, Meister

The Village Board Minutes from June 28, 2021 were presented for approval. Trustee Johnson made a motion with a second from Trustee Butterbrodt to approve the minutes as submitted. Roll call. All voted aye. Motion carries, 4-0.

FINANCIAL REPORTS

Payment of the July 8, 2021 bills in the amount of \$72,321.33 were presented for payment from the various funds. Trustee Butterbrodt made a motion, with a second from Trustee Kinkade to pay the bills as submitted. Roll call. All voted aye. Motion carries, 4-0.

July 26, 2021 bills in the amount of \$105,128.06 were presented from the various funds. Trustee Kinkade made a motion with a second from Trustee Johnson to pay the bills as submitted, Roll call. All voted aye. Motion carries, 4-0.

The June 2021 Treasurer's Report was presented for review showing \$3,903,838.71 total balance in all funds. Trustee Johnson made a motion with a second from Trustee Butterbrodt to approve the June 2021 Treasurer's Report. Roll call. All voted aye. Motion carries, 4-0.

PUBLIC FORUM

None.

VILLAGE REPORTS

President Paul Johnson reported the Village had received official notification of American Recovery Program funds being received. The Village will receive \$541,601.73 over two years.

July 26, 2021

Johnson also stated information was released about the U. S. Economic Development Administration's \$3 billion available in American Rescue Plan Funding. The USEDA has issued guidance on the six different grant programs they will have available.

Johnson also referred to monies the Counties will be receiving, and his hope Grundy and Livingston will share some of their funds with other taxing districts/agencies in the county.

President Johnson announced that the Wastewater Treatment Plant has received the Illinois Rural Water Association 2021 Runner-up Wastewater System of the Year. He congratulated the employees for the recognition.

The Mayor noted that August 7 is National Mead Day and the local meadery will be marking the occasion.

Public Works Director Scoles reported that the side arm mower has been here, and they are mowing the creek banks. He also stated PW had been out painting streets lines.

EMS Director Allsworth reported that 1814 is back running. The old 14 remains at Fraher Ford getting worked on. She also congratulated Paramedic Dylan Williams who was married over the past weekend.

Chief Henson reported he continues to research the purchase or lease of squads and the two recruits have begun week 4 of 14 at the Police Training Institute in Decatur. He also stated Dwight PD had been awarded an \$11,150.00 grant from the for in car video cameras and thanked Officer Nolan for writing the grant application.

COMMITTEE MEETINGS

Trustee Kinkade reported the Public Property/Utility Committee met at 5pm on July 19, 2021. *Present were Trustees Kinkade, Butterbrodt, Meister, Irvin, and President Johnson. The Committee discussed 'Smart Water Meters'. Scoles, McNamara, Reed and Joe Fritsch met with meter company representatives in March to see what they had to offer. They gave the Committee a brief overview of what they learned. The Committee scheduled a meeting to receive presentations for Wednesday August 4, 2021 beginning at 5pm.*

Discussion turned to replacing a pick-up truck. DeLong Ford participates in the State procurement program and can get a Ford F-250 at the state bid price. Scoles also requested a lift gate be added to the truck to assist in transporting chlorine tanks and other heavy items. \$40,000 is budgeted. The Committee recommends ordering a Ford F-250 pick-up from DeLong Ford with a lift gate not to exceed \$40,000.

Trustee Kinkade made a motion with a second from Butterbrodt to purchase a Ford F-250 with a lift gate from DeLong Ford not to exceed \$40,000. Roll call. All voted aye. Motions carries, 4-0.

McNamara explained that since the recently received ITEP grant is through Federal funds, the Village must comply with Qualifications-Based Selection (QBS) for consultant related

July 26, 2021

engineering services. McNamara stated a request for Statements of Qualifications from IDOT pre-qualified engineering firms to assist the Village in completing Phase I, II and III engineering for the Route 66 Bike Path project will run in in The Paper the next two weeks and be posted on the Village website.

McNamara stated in discussion with Scoles after the last storm events they feel creek maintenance needs to not be delayed. There seems to be sandbars in the Gooseberry that hampers flow. \$25,000 is budgeted but this would be an ongoing multi-year project. Scoles related he had received estimates in the spring for the drainage ditch from Fieldman Road to Rt. 47 and for the Gooseberry from McNamara to the railroad culvert along Gerry Park. The Committee recommends putting the work out for bid.

Trustee Kinkade made a motion with a second from Trustee Johnson to seek bids for creek maintenance on the Gooseberry beginning from the Grade school to Columbia Street. Roll call. All voted aye. Motion carries, 4-0.

The Committee reviewed information provided by Jim Reed regarding the status of the three water storage facilities. The downtown tower is the oldest and in the most need of repair. After discussion it was determined that the frost jackets around the riser pipe in all three towers is a priority along with replacing safety issues such as rusted bolts, climbing systems, etc. The Committee recommends putting the work out to bid.

Trustee Kinkade made a motion with a second from Trustee Butterbrodt to put the frost jacket and tower safety issues out for bid. Roll call. All voted aye. Motion carries, 4-0.

Water Operator Jim Reed recommends replacing the original 1980 heater in Well 7 and the original 1988 heater in the Filtration plant. Both are budgeted items, and the total estimate is \$5,000. The Committee recommends replacement of both heaters.

Trustee Kinkade made a motion with a second from Trustee Johnson to replace the heaters at Well 7 and the Filtration Plant. Roll call. All voted aye. Motion carries, 4-0.

At the Wastewater Treatment Plant, the secondary building was budgeted last fiscal year and not done due to COVID. The building needs a complete rebuild and a \$40,000 estimate is included in the current budget. The Committee recommends putting the project out for bid.

Trustee Kinkade made a motion with a second from Butterbrodt to put the rebuilding of the secondary building at the WWTP out for bid. Roll call. All voted aye. Motion carries, 4-0.

There was discussion on future projects for both the water and wastewater plants along with storm sewer and storm sewer infiltration. Scoles advocated for the need to determine the source of the infiltration. The Committee instructed him to contact the Village engineer about installing temporary flow meters at various locations to see if a cause can be determined.

McNamara stated he is expecting a written resignation from a Public Works employee. The Committee recommends advertising the position. The meeting adjourned at 6:28 pm.

July 26, 2021

McNamara explained at the Village board meeting that the employee was going to go on Family Medical Leave instead of resigning. No action was taken.

President Johnson reported the Administration and Finance Committee met prior to the Village Board meeting on Monday, July 26, 2021 at 5:36 PM. *Present were President Paul Johnson, Trustees Marla Kinkade, Jenny Johnson, and Chuck Butterbrodt. President Johnson reported Lauri Pope from Mack & Associates was present to present FY 21 audit findings. She began stating "everything went smooth" and they "issued a clean opinion." Ms. Pope went Fund by Fund to give an update on the FY21 audit.*

Trustee Butterbrodt made a motion with a second from Trustee Kinkade to accept the FY 21 Audit as completed by Mack & Associates. Roll call. All Voted aye. Motion carries-4.0.

THE FISCAL YEAR 21 AUDIT IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

Finance Director Austin Haacke reviewed the first quarter financials; revenue and expenses. He stated most of the revenue and expenses were so far in line with the budget. He specifically pointed out LGDF funds, Sales Tax funds and Stevenson Pool revenue and that some repair and maintenance funds were already high. The Excess Property Ordinance was presented for review. Butterbrodt made a motion with a second from Kinkade to forward the Ordinance to the full Board.

Trustee Kinkade and Johnson made a motion and second to approve and publish the Excess Property Ordinance, #1466. Roll call. All voted aye. Motion carries, 4-0.

ORDINANCE 1466 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK

Information on the American Rescue Plan (ARP) funds was shared, along with The U.S. Treasury Department guidelines on eligible and ineligible uses of the funds. The Village will be receiving \$541,601.73 over the next two years. The U.S. Economic Development Administration Rescue Plan Funding was discussed. There are six programs called Investing in America's Communities that the EDA will coordinate the \$3 billion they received from the American Rescue Plan.

McNamara presented a list of Village Clerk duties developed by former clerk Jill Haacke. Those present had no issues concerns. Applicant deadline is July 30.

McNamara discussed the current Electric Aggregation bidding. The current village contract with Dynegy ends at the end of October. The current Dynegy rate is \$06.813 cents. The current ComEd rate is \$07.13 cents. NIMEC, the Village consultant solicited bids on July 12, 2021. Dynegy was the low bid for a two-year contract of \$06.367 cents for two years which was accepted.

McNamara inquired about reinstating late fees and shut offs for utility billing customers. The State has extended the eviction notice moratorium. The Committee agreed to follow the Governor's guidelines and not charge late fees or shut off people's water at this time. The meeting adjourned at 6:30PM.

July 26, 2021

NEW BUSINESS

President Johnson reported he had received a letter from the Illinois Department of Transportation (IDOT) and that replacement of the bridge at I 55 on Il. Rt. 17 is in their five-year plan. IDOT was also inquiring if there were future for a walking/bike path in that vicinity so they could incorporate it into their plans.

A motion was made by Trustee Kinkade and seconded by Butterbrodt to enter Executive Session at 7:05 PM under 5 ILCS 120/2(c)(1) "Personnel" and 5 ILCS 120/2(c)(2) "Collective Bargaining." Roll call. All voted aye. Motion Carries, 4-0.

The Village Board came back into open session at 7:45 PM.

There was discussion on the status of the two Village CDAP loans. A foreclosure notice from the Bank of Pontiac versus the Dwight Restaurant Group was published in the latest edition of The Paper. Attorney Masching advised it is too late to file a lien after a foreclosure has been filed. McNamara also stated the Van Vessen Auto loan is also in arrears. Attorney Masching will send them a letter.

Finding no further business, President Johnson asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade with a second by Trustee Butterbrodt. All voted aye by voice vote. Motion carries.

The meeting adjourned at 8:54PM.

APPROVED:

Paul Q. Johnson, Village President

ATTEST:

Kevin J. McNamara, Interim Village Clerk