

March 25, 2019

**MINUTES  
OF  
THE DWIGHT VILLAGE BOARD OF TRUSTEES  
FY 2020 Budget Public Hearing**

**Held in the Public Services Complex  
209 South Prairie Avenue, Dwight Illinois  
On March 25, 2019 at 6:15PM**

**PRESENT: Randy Irvin, Trustee; Jenny Johnson, Trustee; Jerry Curtis, Trustee; Marla Kinkade, Trustee; Justin Eggenberger, Trustee; Jared Anderson, Village President**

**ABSENT: Jim Mixen, Trustee**

**Other Village Officials in Attendance: Kevin McNamara, Village Administrator; Jill Haacke, Village Clerk; Austin Haacke, Village Finance Director; Al Metzke, EMS Director; Steve Kinkade, Public Works Director; Irv Masching, Village Attorney**

President Anderson called the meeting to order at 6:15PM. President Anderson stated that this budget proposal was for the 2020 Fiscal year, beginning April 1, 2019 and ending March 31, 2020. The proposed budget hearing was published in *The Paper* on March 14, 2019.

The public hearing opened at 6:17PM

Village Administrator, Kevin McNamara spoke on how the Village finances are looking now and going forward. He stated that the budget serves as a guideline for the revenues and expenditures of the Village of Dwight during the fiscal year and is the result of several staff and Administration Committee meetings and discussions. It has been prepared in accordance with Village of Dwight Ordinance #810, the Optional Municipal Budget Act of Illinois, the State of Illinois Truth in Taxation Act, and all other State and Federal financial reporting requirements.

The Village's budget and accounting system is a modified cash basis system. All Governmental Funds are recognized when cash is received and expenditures are accounted for when checks are written. All Proprietary Funds are accounted for using the accrual basis of accounting wherein revenues are recognized when earned and expenses are recognized when incurred.

This \$9.035 million-dollar Village budget, \$3.064 million of which is for the General Fund, is the revenue and expense plan providing for the day-to day operations of Village government. It provides the Village's Departments; Public Works, Police, Emergency Services and Administration with guidelines for expenses throughout the year. General Fund Revenue remains flat and this budget accurately reflects a 3.7% decrease in Revenue, or \$118,000 less in revenue over the current fiscal year.

The Tax Increment Financing (TIF) Fund reflects property tax monies collected since the establishment of the Village's first TIP District in 2009. A \$2 million-dollar TIF bond was issued in 2016 to rebuild the streets, sidewalks, storm and sanitary systems in the Downtown Business District. Work on West Main Street/Prairie Avenue is complete. Plans for the remainder of the downtown rebuild are currently out for bid.

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As per Village Ordinance, the Water and Sewer Fund Sales Fees increase 5% every April 1. This budget does reflect that increase. Other proposed increases are:

- Liquor Licenses will increase \$100.
- Low Speed vehicle license will increase \$15.00
- A reorganization of building permit fees for commercial buildings based more on a graduated fee is included in this budget.

Village Finance Director, Ausitn Haacke, went into each fund stating how they are used and what each one will look with all the projects and spending coming up this year.

The Budget for Fiscal Year 2020 is a balanced budget. We are expecting the general fund revenue to decrease about 3.7%, the majority of this can be attributed to our ambulance receipts. Last year we increased rates which in terms caused us to increase our budget number. However about 80 % of our runs are Medicare and they cap what they reimburse, so in this budget we scaled back our expectations for ambulance receipts to a more realistic number. In concert with the revenue decreasing 3.7% we were able to go through the expenses of the general fund and decrease the expenses as well. In the General fund we have budgeted new vests for the police officers and a new 3 point hitch spreader for public works.

In fund 15 the Motor Fuel Tax fund we have budgeted a small project, that is still to be determined. Fund 16 is the IMRF and FICA, nothing spectacular happens in this fund. The Village's IMRF portion is completely funded and up to date, unlike some other local communities you may read about. Fund 17 is the Commercial Rent Subsidy fund there has been no activity in this fund.

The Next Fund is the T.I.F Fund. In this fund the reconstruction of downtown is planned, but there have not been any firm numbers submitted. In the Water Capital Projects Fund, we do not have any projects budgeted. Fund 33 is the sewer reserve fund in this fund we have the James Street storm sewer project budgeted as long as the grant money is received. Also this fund is where the two sewer loans are paid out of. In Fund 35 the Revolving Loan fund we have no new applications, but we do have Van Vessen's and Mr. Ohlendorf paying back their loans shown.

The next fund is the Non-home Rule Sales Tax Fund. There are not any construction projects budgeted this year, so there is not much activity in this fund. The Capital Expenditures fund this is where we have shown for the police to get new vests and the public works to buy a new 3-point hitch salt spreader. Fund 41 is the water bond fund and fund 47 is the Non Home Rule Sales tax bond fund and they are just in and out funds, funds are transferred in to pay bond payments when they are due.

In the water fund, which is considered a proprietary fund, we have budgeted the reconditioning of the second water filtration tank, we also have budgeted a van for their use, an Arriator Blower for Filter 2, to replace the roof on well 7 and the water plant and finally a tap machine for them.

The next and final fund is fund 52 the sewer fund is another proprietary fund, we have budgeted for comminute core replacement, rebuild of the secondary building, and to repair and reseal all drive ways and approaches.

With this budget as the parameters for the Village's funds next year the Village is set up to operate without having to dip into the savings. With the uneasy economic stability most local communities are facing having a balanced budget should be seen as bright spot.

The public hearing closed at 6:29PM.

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Trustee Eggenberger proposed that the board drop the DEA budget line from \$40,000 to \$15,000. There was previous discussion of this at previous meetings. The original agreement between the DEA and Village was \$40,000 for five years and that has been fulfilled. When the agreement was put into place the DEA stated that it should take the five years to be fully self retaining. The DEA has been informed that the contract was ending soon. The board decided to put the \$25,000 funds into reserves.

Trustee Irvin inquired on what the GLCEDC does for the Village to warrant us to pay the Gold Membership dues of \$2 per citizen. He stated that since we are in the most northern part of the county and we pay taxes to the JJC district, we should evaluate what county organization we are a part of and how much money we pay. Adam Dontz from the GLCEDC was present and gave his annual report.

Mr. Dontz went over how dues are brought into the GLCEDC between private sector businesses and public local governments. He also went over the incentives provided by the organization and stated that since 2016 three business from Dwight have been given these grants, totaling \$38,450. Dwight also has the opportunity to send High School Students to participate in the LACC program in Pontiac, which they also contribute financially toward. Finally, he went over all the companies that are supported by the GLCEDC and how much opportunity that opens up for citizens of Dwight.

Next, the Trustees went over the 5% raise in the water and sewer bills. They stated the concern of how that increase is more than what most employed citizens would see in their own personal raise. With the different water projects, lower reserves, and the many years that prices did not increase, the board decided to keep the 5% increase.

Trustee Kinkade made a motion with a second from Trustee Johnson to approve the budget for Fiscal year 2020 with the amendment of the DEA budget line to \$15,000 with \$25,000 being moved to the reserves. Mayor Anderson called a voice vote, and the budget will move forward to the Regular Board Meeting the with amended budget line. **(Motion)**

Finding no further business, President Anderson adjourned the meeting at 7:21PM.

Respectfully Submitted  
Jill V. Haacke