

March 12, 2018

**MINUTES OF A  
REGULAR MEETING  
OF  
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex  
209 South Prairie Avenue, Dwight Illinois  
On March 26, 2018 at 6:30 p.m.**

Village President, Jared Anderson, called the meeting to order at 6:30 pm and led those present in the Pledge of Allegiance. In the absence of the Village Clerk he asked Administrator McNamara to call the roll.

**PRESENT: Jenny Johnson, Trustee; Marla Kinkade, Trustee; Jim Mixen, Trustee; Randy Irvin, Trustee; Jerry Curtis, Trustee; Jared Anderson, Village President.**

**ABSENT: Justin Eggenberger, Trustee; Jill Haacke, Village Clerk.**

**Other Village Officials in Attendance: Kevin McNamara, Village Administrator; Austin Haacke, Finance Director; Steve Kinkade, Public Works Director; Al Metzke, EMS Director; Tim Henson, Police Chief; Irv Masching, Village Attorney.**

The Village Board Minutes for March 12, 2018 were presented for approval. Trustee Kinkade made a motion with a second from Trustee Curtis to approve the March 12 minutes as submitted. Roll call followed. All voted aye. Motion carries, 5-0.

**FINANCIAL REPORTS**

Payment of the March 26, 2018 bills in the amount of \$80,312.88 were presented for payment from the various funds. Trustee Kinkade made a motion, with a second from Trustee Mixen to pay the bills as submitted. Roll call. All voted aye. Motion carries, 5-0.

The February Treasurer's report was presented showing a balance in all Funds of \$4,157,613.42. Trustee Mixen made a motion with a second from Kinkade to approve the February Treasurer's report as presented. Upon Roll Call, all voted aye. Motion carries, 5-0.

Two fiscal year end Fund Transfers were requested by Finance Director Haacke. The first was a transfer of \$109.00 from the Capital Fund to the T.I.F. Fund for the purpose of closing out an account. Trustee Irvin made a motion with a second from Trustee Kinkade to approve the Fund transfer. Roll call followed. All voted aye. Motion carries, 5-0.

A transfer of \$3,600.00 from the Sewer Fund to the Capital Fund for the purpose of paying invoices that resulted from the cleanup behind the Public Works building was presented. Trustee Kinkade made a motion with a second from Trustee Curtis. Upon Roll Call, all voted aye. Motion carries, 5-0.

**PUBLIC FORUM**

Tom Ivey asked whether the East Main Street work would be done this summer. Tom Tock asked for a time frame on the project.

March 12, 2018

## **VILLAGE REPORTS**

President Anderson expressed condolences to the families who lost members in the house fire last week and to Dan Housman and his family who escaped but lost everything.

Chief Henson stated burglaries were continuing in area towns and he reminded everyone to lock their homes and cars.

## **ORDINANCES/RESOLUTIONS**

President Anderson stated a Public Hearing had been held prior to the Village Board meeting on the proposed 2018/19 Fiscal Year budget. The Board recommends passage of the FY19 budget. Trustee Kinkade made a motion with a second from Trustee Irvin to approve Ordinance 1403 Adopting the Annual Budget. Upon Roll Call, all voted aye. Motion carried, 5-0.

**A COPY OF ORDINANCE 1403 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK**

## **COMMITTEES**

*The Public Properties Committee met on March 20, 2018 at 6:00 p.m.*

*Members present were Trustees Mixen, Eggenberger, Kinkade, Irvin, and Johnson. Also present were Mayor Anderson, Steve Kinkade, Ryan Hansen, and McNamara. The purpose of the meeting was to discuss 2018 road projects.*

*The Committee reviewed what work remained to be done on the already awarded street projects and available monies. Discussion centered on transferring money to the Referendum Road Fund from the Sewer and Water Funds to offset sewer and water line expenses.*

*The cost of the Clinton (\$565,856.) and St. Louis (\$884,810.) street projects was discussed. The figures do not include engineering fees. After much discussion due to fund availability the Committee recommends proceeding with Clinton Street now. The Mayor will meet with D Construction.*

*Ending the Revolving Loan Fund and transferring those funds to the road repair fund was discussed.*

*The Committee reviewed possible Motor Fuel Tax Fund projects to be done in 2018. The Committee recommends passing an IDOT Resolution for Maintenance at \$400,000.00.*

*The Committee discussed East Northbrook Drive, the East Main project including ADA sidewalk accessibility, Park Street sewer line, East Main parking lot, and the time frame for bidding and construction, excess storm water infiltration and possible causes, and Morris Hospital 2-hour parking request.*

*The meeting adjourned at 7:29 p.m.*

Trustee Kinkade made a motion seconded by Trustee Mixen to pass Resolution 2018-04, A Resolution appropriating \$400,000.000 of Motor Fuel Tax funds for the purpose of maintaining streets and highways. Roll call followed. All voted aye, motion carried, 5-0.

**A COPY OF RESOLUTION 2018-04 IS ON FILE IN THE OFFICE OF THE VILLAGE CLERK**

President Anderson presented a letter from Chamlin & Associates recommending final payment in the amount of \$57,944.12 to Opperman Construction Company for Prairie Avenue reconstruction.

Trustee Mixen made a motion with a second from Trustee Kinkade to approve the Opperman Construction pay request. All voted aye, motion carried, 5-0.

March 12, 2018

President Anderson presented a letter from Chamlin & Associates recommending a payment in the amount of \$150,957.75 to Gensini Excavating, Princeton, IL. for North and Chippewa Street construction. Anderson stated 5% was being retained for punch list items.

Trustee Kinkade made a motion with a second from Trustee Curtis to approve the Gensini Pay Request for \$150,957.75. All voted aye, motion carried, 5-0.

Anderson presented an Accessory Building Variance Request application from Roger and Jill Murphy to build a garage at their home at 106 East Waupansie. The application would need to be referred to the Zoning Board of Appeals. Trustee Kinkade made a motion with a second from Irvin to refer the Murphy variance request to the Zoning Board of Appeals. Roll call showed all in favor. Motion carries, 5-0.

Anderson presented a request from the Dwight Economic Alliance for a Class F; Not for Profit Liquor License. The request is for May 4 & 5, 2018 at the Red Carpet Corridor/Rt. 66 Smoke Out at the GABR Park on West Waupansie Street. Trustee Irvin made a motion with a second from Trustee Kinkade to approve the DEA Liquor License for May 4 & 5, 2018. All voted aye. Motion carried, 5-0.

Anderson presented a Sound Amplification Permit request from Dwight Economic Alliance for GABR Park on May 4 & 5, 2018. A motion was made by Trustee Kinkade with a second from Johnson to approve the DEA Sound Amplification Permit for May 4 and 5, 2018. All voted aye, motion carried; 5-0.

Finding no further business, President Anderson asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade with a second by Trustee Curtis. All voted aye by voice vote. The meeting adjourned at 6:52 p.m.

APPROVED:

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Jared Anderson, Village President

ATTEST:

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Kevin McNamara, Village Administrator