

October 23, 2017

**MINUTES OF A
REGULAR MEETING
OF
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex
209 South Prairie Avenue, Dwight Illinois
On October 23, 2017 at 6:30 p.m.**

Village President, Jared Anderson, called the meeting to order at 6:30p.m. and lead the Pledge of Allegiance.

PRESENT: Jerry Curtis, Trustee; Randy Irvin, Trustee; Jenny Johnson, Trustee; Marla Kinkade, Trustee; Jared Anderson, Village President; Justin Eggenberger, Trustee

ABSENT: Jim Mixen, Trustee

Other Village Officials in Attendance: Kevin McNamara, Village Administrator; Jill Haacke, Village Clerk; Steve Kinkade, Public Works Director; Al Metzke, EMS Director; Ryan Hansen, Village Engineer; Tim Henson, Police Chief

The Village Board Minutes for October 10, 2017 were presented for approval. Trustee Kinkade made a motion with a second from Trustee Johnson to approve the minutes as submitted. Roll call. All voted aye. Motion carries.

FINANCIAL REPORTS

Payment of the October 10, 2017 bills in the amount of \$59,311.14 were presented for payment from the various funds. Trustee Kinkade made a motion, with a second from Trustee Curtis to pay the bills as submitted. Roll call. All voted aye. Motion carries.

PUBLIC FORUM

Ian Cox of 218 E. North Street inquired from the board why his home did not receive a curb cut in the front of his home after the new road went in. Mayor Anderson informed Mr. Cox that he had spoken with Village Engineer Ryan Hansen and he will work with the construction company to get his curb cut.

VILLAGE REPORTS

President Anderson congratulated all the fall athletes at the schools; golfers that went to sectionals and football team on a great season. Chief Henson and the police department also had a drug bust recently that they had been working on and the department got a thank you from the state police thanking them and Officer Nolan for their assistance with the visit from Governor Rauner.

Chief Henson reported that the department has been following up with some of the leads concerning the spray paint incidents. They have also been informed of some counterfeit bills that have been showing up in some nightly deposits from local businesses, Chief Henson reminded everyone to mark and check their bills. He also received a thank you letter from the Mosaic Homes for all their assistance with the residents.

Public Works Director Steve Kinkade informed the board that they will be putting the wood chipper away on November 1st and will not offer stick pick up until the spring.

Deb Karch, from the Dwight Economic Alliance informed the board that they she attended the 49th Annual Illinois BEDC meeting in Naperville. She attended the conference for five days and there was a different topic discussed each day; Community Development, Workforce Development, Business Retention and Expansion, Real Estate and Commercial Development and Rural Suburban Urban Development. She also reported that around 60 people attended the Historical Society open house.

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COMMITTEE MEETINGS

The Utility Committee met on October 16, 2017 at 5:30pm, members present were Trustees Kinkade, Mixen, Irvin, Johnson and Curtis. Others present were Village President Jared Anderson, Village Administrator Kevin McNamara, Village Clerk Jill Haacke, Public Works Director Steve Kinkade, Chief Henson and Village Engineer Hansen. The purpose of the meeting was to discuss the position of Water Operator and other projects around the Village.

The Committee reviewed the Water System Assessment compiled by Farnsworth Group. They conducted a site visit along with Gasvoda & Associates on May 31, 2017 with Village staff. The purpose was to review the water system, clarify existing operations and identify concerns and opportunities for improvement. Steve Kinkade and Kevin McNamara led the review and discussion of the assessment. The Committee will continue review and prioritize for budget consideration.

The Committee discussed the open Water Operator position. Jim Reed has been serving as interim Water Operator since March. After discussion, it is the recommendation of the Committee to remove the interim label and appointment Jim Reed as Water Operator. The committee also instructed McNamara to advertise the open position in the Public Works Department. A person with a minimum of a Class C Water License is preferred.

Trustee Kinkade made a motion with a second from Trustee Curtis to approve Jim Reed as the Village Water Operator. Roll call. All voted aye. Motion carries.

Ryan Hansen and Steve Kinkade gave an update on the water project. Conley Excavating work is basically complete. Replacement of water lines on Taylor, Jennings, Judd, Morris Road and Gooseberry Lane were added to the initial project as emergencies arose. McNamara stated Chippewa Street from Chicago to Rt. 47 is also being replaced as part of the Gensini contract. There was a brief discussion on future installment of smart water meters. The Mayor stated he had been told by a meter representative the cost would be \$350-\$400 per meter installed. Due to the replacement of extra water lines funds for meter replacement are currently unavailable. The meeting adjourned at 6:33pm

The Administration Committee met on October 16, 2017 at 6:36 pm, members present were President Anderson, Trustees Irvin, Curtis, Kinkade, Mixen, and Johnson. Others present were Village Administrator Kevin McNamara, Village Clerk, Jill Haacke, Chief Henson, Village Engineer Ryan Hansen and Finance Director Austin Haacke. The purpose of the meeting was to discuss a variety of topics brought to the board.

Motorola is seeking permission to install two antennas and a satellite in the Dwight North Water Tower on behalf of the local public safety agencies of the surrounding area. The radio infrastructure will extend the Illinois statewide public safety communication system, STARCOM21, that is used primarily by first responders. The system would not be welded to the water tower. The committee approved the placement of the Motorola equipment pending attorney review.

The Committee reviewed the Revolving Loan Fund between Bill Ohlendorf/Dwight Restaurant Group and the Village of Dwight. Administrator McNamara informed the committee that Mr. Ohlendorf is late on his payments and is looking to the committee for guidance on how to handle the loan. The board agreed to have Village Attorney Irv Masching send a letter reaching to Mr. Ohlendorf about the loan.

The committee discussed a plan moving forward on how they will administer curb cuts for new/reconstructed roads they install. Currently many homes have multiple parking spaces on their property and this is possible because they do not have curbs to block them. With the new roads, there will be curbs, and with curbs, street parking is created.

Village Engineer Ryan Hansen and Trustee Mixen suggested that the Village do what they previously did with Waupansie Street; cut the curbs for anyone that has a garage or driveway on their property and if a home has no garage or driveway but has alley access no curb will be cut. If there is not alley access, a curb cut will be provided if the parking is not on the Village right-of-way but on the homeowners.

Trustee Curtis made a motion with a second from Trustee Eggenberger to approve of the curb cutting policy going forward with new construction. Roll call. All voted aye. Motion carries.

Currently the Village of Dwight staffs one ambulance 24 hours and the second ambulance for 8 hours during the day. If the board would like to have both ambulances staffed 24 hours they will have to look for additional funding. There is no recommendation for the board at this time on how to move forward with staffing both ambulances.

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Finance Director, Austin Haacke, presented the tax levy for the year. He spoke with board members on past levies and how to move forward with the upcoming one. Those present indicated they preferred to set the levy at the same amount as in the previous year.

McNamara stated Illinois Transportation Enhancement grants were accepting applications, due December 1, 2017. Nothing definite was decided. The meeting adjourned at 7:53pm.

OLD BUSINESS

President Anderson presented the Opperman Pay Request #2 for the total of \$99,019.11. Trustee Mixen made a motion, with a second from Trustee Kinkade to pay the Opperman Pay Request #2 as presented. Roll call. All voted aye. Motion carries.

President Anderson presented the D Construction Pay Request #1 for the total of \$235,292.40. Trustee Kinkade made a motion, with a second from Trustee Johnson to pay the D Construction Pay Request #1 as presented. Roll call. All voted aye. Motion carries.

NEW BUSINESS

Finding no further business, President Anderson asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade, with a second by Trustee Curtis. All voted aye by voice vote. The meeting adjourned at 6:53p.m.

APPROVED:

Jared Anderson, Village President

ATTEST:

Jill V. Haacke, Village Clerk