

August 14, 2017

**MINUTES OF A  
REGULAR MEETING  
OF  
THE DWIGHT VILLAGE BOARD OF TRUSTEES**

**Held in the Public Services Complex  
209 South Prairie Avenue, Dwight Illinois  
On August 14, 2017 at 6:30 p.m.**

Village President Jared Anderson called the meeting to order at p.m. and lead the Pledge of Allegiance.

**PRESENT: Jerry Curtis, Trustee; Justin Eggenberger, Trustee; Randy Irvin, Trustee; Marla Kinkade, Trustee; Jim Mixen, Trustee; Jared Anderson, Village President**

**ABSENT: Jenny Johnson, Trustee**

**Other Village Officials in Attendance: Kevin McNamara, Village Administrator; Jill Haacke, Village Clerk; Irv Masching, Village Attorney; Steve Kinkade, Public Works Director; Police Chief, Tim Henson; Al Metzke, EMS Director; Village Engineer, Ryan Hansen**

Detective Gary Beier was presented an award for his 20 years of service with the D.A.R. E. program. The D.A.R.E. Officers Association presented him with a plaque. The 5<sup>th</sup> Grade Teacher Team shared some kind words and appreciation on his time and dedication to the program and his time spent in the classroom. Gary also thanked the Village Board and Grade School Board for allowing him to continue the program at the school. Chief Henson also thanked Detective Beier on all the programs he does in the schools and thanked the teachers for their time.

The Village Board Minutes for July 24, 2017 were presented for approval. Trustee Kinkade made a motion with a second from Trustee Mixen to approve the minutes as submitted. Roll call. All voted aye. Motion carries.

**FINANCIAL REPORTS**

Payment of the July 24, 2017 bills in the amount of \$225,092.41 were presented for payment from the various funds. Trustee Curtis made a motion, with a second from Trustee Kinkade to pay the bills as submitted. Roll call. All voted aye. Motion carries.

The June 2017 Treasurer's Report was submitted by Treasurer Diane Jensen. Trustee Kinkade made a motion with a second from Trustee Curtis to approve the June, 2017 Treasurer's Report as submitted. Roll call. All voted aye. Motion carries.

The July 2017 Treasurer's Report was submitted by Treasurer Diane Jensen. Trustee Curtis made a motion with a second from Trustee Mixen to approve the July, 2017 Treasurer's Report as submitted. Roll call. All voted aye. Motion carries.

Village Finance Director Austin Requested a Fund transfer from the Sewer Fund 52 to Sewer Replacement Reserve Fund 33 for \$150,000.00 for the purpose of paying an IEPA loan and storm sewer work. Trustee Mixen made a motion and Trustee Kinkade seconded the motion to approve the fund transfer as presented for the Finance Director. Roll call. All voted aye. Motion carries.

**PUBLIC FORUM**

Tom Ivey commented on the safety of 200 block construction on North Street. Ryan Hansen said the safety concern will be taken care of by Conley Excavating. Ivey also said the Village was wasting money putting in the storm sewer on North Street.

Frank Paputsas commented on the properties at 300 E. South Street and 300 E. Mazon on the condition of the home and the up keep in the yard. He inquired if there was anything more than sending letters to the properties about the issues.

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## VILLAGE REPORTS

President Anderson reported that school starts August 21, 2017, and to please be aware of students out and about on their bikes to and from school.

EMS Director, Al Metzke, reported that Joe Beagle is back on the EMS staff after his deployment.

Police Chief Henson said a new set of letters for grass and yard clean-up will be sent out Wednesday, August 16, 2017. He also announced that the town wide clean-up will be August 26<sup>th</sup> and volunteers should meet at the clock tower downtown. They have a very ambitious list to get though so the more volunteers the better. Finally, he announced they will be partnering up with the Dwight Economic Alliance for quarterly project to get accomplished around town.

Jane Anderson the Executive Director for the Dwight Economic Alliance was at the meeting to report she had started in the office on July 13, 2017. Her primary responsibilities will include tourism, membership and promotions. She has already set up meetings with a tourism company to focus on getting tours to the Village and revamping the welcome bags. For promotions, she has worked with the library to get an author there for a visit. She has focused on having a bigger presence on Facebook and publishing a weekly 'Shop Local' publication. The DEA auction will be held February 24, 2017 and from now on the auction will always be held on the last Saturday of February.

## COMMITTEE MEETINGS

The Plan Commission met at 6:00 p.m. on August 1, 2017 at the Public Services Complex. on the following subject:

PUBLIC HEARING #1: To consider an Application for Special Use filed by Jensen Family Trust No. 1, as owner; and Michael Cornale, as the prospective purchaser, with respect to property located at 411 E. Mazon Avenue, Dwight, Illinois. The Application for Special Use was filed to request that a landscaping/lawncare operation be allowed to be situated on the premises at 411 E. Mazon Avenue, Dwight, Illinois. The property at 411 E. Mazon Avenue is currently zoned B-1, and consists of a lot having the dimensions of 80' x 198'. The granting of Special use is subject to the terms and conditions of Section 15.11 – Special Uses for the Village of Dwight Comprehensive Amendment to the Dwight Village ordinances.

It is the unanimous recommendation of the Plan Commission to the Dwight Village Board of Trustees to approve the Special Use Permit at 411 E. Mazon Avenue, Dwight, Illinois for a landscaping/lawncare operation.

Trustee Mixen made a motion with a second from Trustee Kinkade to approve the recommendation made by the Planning Commission board about the Special Use permit. Roll call. All voted aye. Motion carries.

## ORDINANCES/RESOLUTIONS

A resolution authorizing the purchase of a certificate of deposit for the Village of Dwight was presented by President Anderson. The Village Board of Trustees has issued General Obligation Bonds for Village Capital infrastructure improvements and to be fiscally responsible and in the best interest of the Village, the Village will purchase short term Certificates of Deposit until the projects are completed. Trustee Kinkade made a motion with a second from Trustee Mixen to approve the Resolution No. 2017-11. Roll call. All voted aye. Motion carries.

### **RESOLUTION NO. 2017-11 IS ON FILE IN THE VILLAGE CLERK'S OFFICE**

Mayor Anderson presented a resolution seeking IDOT permission for the Dwight Harvest Days sponsored parade in the Village of Dwight on September 17, 2017 from noon to 4:00pm. The Board of Trustees of the Village of Dwight is giving the committee permission to close off IL Route 47 from Old Rt. 66 to Franklin Street.

Trustee Kinkade made a motion with a second from Trustee Curtis to approve the Resolution No. 2017-10. Roll call. All voted aye. Motion carries.

### **RESOLUTION NO. 2017-10 IS ON FILE IN THE VILLAGE CLERK'S OFFICE**

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**OLD BUSINESS**

President Anderson presented the D Construction Pay Request #4 for the total of \$509,357.81. Trustee Kinkade made a motion, with a second from Trustee Mixen to pay the D Construction Pay Request #4 as presented. Roll call. All voted aye. Motion carries.

Chief Henson presented a request to employ two part-time police officers. Two applicants have been interview and chosen for the position. The first candidate is currently employed at the Pontic Correctional Center and the second candidate is a current Livingston County Sheriff Deputy. Trustee Mixen made a motion with a second from Trustee Eggenberger to affirm the two candidates as part-time police officers for the Village of Dwight. Roll call. Irvin, aye; Curtis, aye; Eggenberger, aye; Mixen, aye; Kinkade, nay. Motion carries. 4-0-1.

**NEW BUSINESS**

The Dwight Harvest Days Committee is requesting an Amusement Application for JBE Inc. dba Fundways. The application is for September 14 to September 17, 2017. Trustee Kinkade made a motion with a second from Trustee Mixen to approve the Amusement Application, pending approved background checks for each employee, as submitted. Roll Call. Curtis, aye; Eggenberger, aye; Mixen, aye; Kinkade, aye; Irvin, abstain. Motion carries. 4-0-1

Dwight Fire is requesting a “Bucket Brigade” for September 2, 2017 at the corner of Route 17 and 47 for their “Fill the Boot” Fundraiser. Trustee Irvin made a motion, with a second from Trustee Curtis to approve the “Bucket Brigade” permit as presented. Roll call. All voted aye. Motion carries.

The Dwight VFW is requesting a class change in their liquor license from Class E to Class C. This would allow the VFW to purchase alcohol off the truck at a cheaper rate. Trustee Mixen made a motion with a second from Trustee Kinkade to approve the change of Liquor License classification of the VFW from Class E, to Class C, consumption on and off the premises. Roll call. All voted aye. Motion carries.

Chris and Michelle Mortensen thanked the Village on all the road improvements that have been made so far. Michelle then proceeded to show the board some metal spikes that hold down the netting after seeding to fix her yard affected by the construction. She also had pieces of cement that had been left in her yard. The Village Administrator and Engineer told Ms. Mortensen that those spikes and netting are used on every construction project and there is a punch list at the end for the construction company to complete. The project on her street is not completed yet, so no punch list items have been completed.

Outdoor ordinance requests have been submitted by both Station 343 and Aly Anne’s. Station 343 would like to extend their outdoor seating space and Aly Anne’s would like to be able to make their outdoor seating permeant. After board discussion, they decided both restaurants should hold off on installing their outdoor seating until further review. The issue was referred to the Ordinance Committee. The Committee will meet on August 28, 2017 at 5:45pm.

Finding no further business, President Anderson asked for a motion to adjourn. A motion to adjourn was made by Trustee Kinkade, with a second by Trustee Curtis. All voted aye by voice vote. The meeting adjourned at 7:48p.m.

APPROVED:

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Jared Anderson, Village President

ATTEST:

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Jill V. Haacke, Village Clerk