

The Dwight Village Board of Trustees met in regular session on Monday, December 14, 2015 at 6:30 p.m. with the meeting being called to order by President Jared Anderson.

Roll call was as follows:

Present:

Jared Anderson	President
Marla Kinkade	Trustee
Jenny Johnson	"
Jerry Curtis	"
Jim Mixen	"
Randy Irvin	"

Absent:

Justin Eggenberger	Trustee
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Other Village officials in attendance were Administrator Kevin McNamara, Public Works Director Steve Kinkade, Police Chief Tim Henson, and Village Attorney Gary Neville.

President Anderson led everyone in the Pledge of Allegiance.

A motion was made by Mixen and seconded by Kinkade to approve the minutes of the November 23, 2015 regular Village Board meeting. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

The bills were presented for payment from the various funds in the amount of \$155,091.72. A motion was made by Curtis and seconded by Irvin to pay the bills as submitted. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

A motion was made by Kinkade and seconded by Mixen to approve the payment of bills at the end of the month. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

A motion was made by Kinkade and seconded by Curtis to approve the October and November 2015 Treasurer’s Reports as submitted by Village Treasurer, Diane Jensen, showing a balance in all accounts of \$1,799,634.48 in October and \$1,415,194.96 in November. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

The following fund transfers were requested by Village Comptroller Patricia Drechsel:

\$70,794.55 from the Sewer Fund (52) to the Sewer Replacement Reserve Fund (33) for the purpose of paying principal and interest on IEPA Loan L17-1046.

\$8735 from the General Fund (01) to the Reserve for Capital Expenditures (38) for the purpose of covering invoices from Spring Grove Nursery, Supreme Radio Communications, and Tim Henson for equipment.

A motion was made by Curtis and seconded by Kinkade to approve the fund transfers as submitted by Comptroller Drechsel. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

In Public Forum, Tom Tock asked if the revenue from Video Gaming Terminals went into the General Fund or another special fund. President Anderson said it is deposited into the General Fund.

Trustee Irvin congratulated the Dwight Economic Alliance on organizing an excellent Christmas Parade.

President Anderson reported:

- Dwight's Christmas Parade had a great turnout, and also thanked those who were responsible for such a nice evening;
- Business After Hours at Ace Hardware was very enjoyable. The Preckwinkle's are the new owners, taking over Do It Best Hardware from Jim and Cheryl Berta after their recent retirement;
- Congratulations and all the best to the Berta's on their retirement;
- Attended a ribbon cutting at the newly opened Riverside Immediate Care at 106-B Watters Dr.;
- There will be a ribbon cutting at 4:15 p.m. on Thursday, December 17th for Lu's Sports Bar & Grill at 152 E. Main St. They will host Business After Hours that evening;
- Will be leaving for the holiday on Friday afternoon, December 18th, and returning after the New Year. He wished everyone a Merry Christmas and safe travels;
- Thanked Attorney Gary Neville for his six (6) years of service to the Village of Dwight, as he will be retiring at the end of this week;
- Thanked Village Clerk Drechsel for her time and service, as she will be retiring from the Clerk's position as of the end of the year.

Administrator McNamara reported:

- The Village received five checks from the State of Illinois today for past video gaming revenue;
- The Village also received July through September Motor Fuel Tax revenue.

Chief Henson reported:

- There have been reports of criminal damage to Christmas decorations around town. He asked for citizens' help, and referred to the Police Department's Facebook page and Crime Tip Hotline number, 815-584-9175;
- There have been reports of "smash and grab" from automobiles in the surrounding areas. He asked citizens to keep valuables out of sight in their cars.

Administrator McNamara reported there had been evergreen trees cut down at Lions Lake, presumably to be used for Christmas. He also asked the citizens to be vigilant.

In new business, Ordinance No. 1365, "An Ordinance Establishing an Enterprise Zone", was presented. Administrator McNamara explained that Enterprise Zones are economic incentives that could help establish new businesses or expand already established businesses. He said this would be a multi-jurisdictional E.Z., with the area of coverage being in both Livingston and Grundy Counties. McNamara is hopeful that the State of Illinois will accept and approve the application from Livingston County.

A motion was made by Mixen and seconded by Kinkade to pass Ordinance No. 1365 establishing an Enterprise Zone as presented. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

ORDINANCE NO. 1365 IS ON FILE IN THE VILLAGE CLERK'S OFFICE

A motion was made by Kinkade and seconded by Irvin to enter into an Intergovernmental Agreement governing the operation and management of the Enterprise Zone with the Village of Odell, Village of Flanagan, City of Pontiac, City of Fairbury, Town of Chatsworth, County of Livingston, and County of Grundy. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

Ordinance No. 1366 amending Chapter 10.502, "Handicap Parking", of the Dwight Municipal Code was presented. This amendment deletes three (3) paragraphs, and adds or changes language in three (3) others as it relates to handicap parking within the Village.

A motion was made by Irvin and seconded by Curtis to pass Ordinance No. 1366, "An Ordinance Amending the Municipal Code of the Village of Dwight, Livingston and Grundy

Counties, State of Illinois, with Respect to Parking Rules” as presented. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

ORDINANCE NO. 1366 IS ON FILE IN THE VILLAGE CLERK’S OFFICE

Ordinance No. 1367 regarding the 2015 tax levy in the amount of \$635,575.00 was presented.

A motion was made by Kinkade and seconded by Mixen to pass Ordinance No. 1367 as presented. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

ORDINANCE NO. 1367 IS ON FILE IN THE VILLAGE CLERK’S OFFICE

Ordinance No. 1368, “An Ordinance abating the tax heretofore levied for the year 2015 to pay the principal of and interest on \$1,840,000 General Obligation Waterworks Refunding Bonds (Alternate Revenue Source), Series 2010, of the Village of Dwight, Livingston and Grundy Counties, Illinois” was presented. Attorney Neville explained that the water system is generating enough revenue to provide for the payment of the bonds, therefore, the property taxes that were to be levied for use as payment on the bonds could be abated.

A motion was made by Kinkade and seconded by Irvin to pass Ordinance No. 1368 as stated above. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

ORDINANCE NO. 1368 IS ON FILE IN THE VILLAGE CLERK’S OFFICE

Village Clerk/Comptroller Drechsel submitted a notarized letter of resignation from the elected office of Dwight Village Clerk, effective December 31, 2015, along with a notice of her intention to retire from the appointed office of Dwight Village Comptroller, effective January 31, 2016.

A motion was made by Mixen and seconded by Irvin to accept the letter of resignation and retirement from Drechsel as stated above. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

For the past several years, the Village has given gift certificates to its employees and members of other Boards and Commissions as a way of saying “thank you” for their service throughout the year.

A motion was made by Curtis and seconded by Irvin to approve the distribution of fifty dollar (\$50) Dwight Economic Alliance gift certificates to the list of Village employees and members of other Boards and Commissions of the Village. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

The following regular Village Board meeting dates for calendar year 2016 were presented:

- January 11th and 25th
- February 8th and 22nd
- March 14th and 28th
- April 11th and 25th
- May 9th and May 23rd
- June 13th and 27th
- July 11th and 25th
- August 8th and 22nd
- September 12th and 26th
- October 10th and 24th
- November 14th and 28th
- December 12th

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The meetings shall begin at 6:30 p.m. in the Board Room on the lower level of the Public Services Complex, 209 S. Prairie Ave., Dwight, IL.

A motion was made by Kinkade and seconded by Irvin to approve the 2016 meeting dates and time for the regular Village Board meetings. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

The following Plan Commission and Zoning Board of Appeals meeting dates for calendar year 2016 were presented:

January 19th
February 16th
March 15th
April 19th
May 17th
June 21st
July 19th
August 16th
September 20th
October 18th
November 15th
December 20th

The Plan Commission meetings shall begin at 6:00 p.m., and the Zoning Board of Appeals meetings shall begin at 6:30 p.m. Both meetings will be held in the lower level of the Public Services Complex, 209 S. Prairie Ave., Dwight, IL, in the Board Room.

A motion was made by Irvin and seconded by Kinkade to approve the 2016 meeting dates and times for the Plan Commission and Zoning Board of Appeals meetings. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

The annual property/general liability insurance renewal from Illinois Municipal Insurance Cooperative, payable to Arthur J. Gallagher Risk Management Services, Inc., was presented in the amount of \$82,760.00.

A motion was made by Kinkade and seconded by Mixen to accept the property/general liability insurance renewal from I.M.I.C. in the amount of \$82,760.00. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

The annual workman's compensation insurance renewal through Illinois Public Risk Fund in the amount of \$32,918.00 was presented.

A motion was made by Kinkade and seconded by Mixen to accept the workman's comp insurance renewal from I.P.R.F. in the amount of \$32,918.00. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

Administrator McNamara presented information from I.M.I.C. on cyber liability insurance through BCS Insurance Co. The coverage would be for electronic and/or online activities, along with covering private data and communications in other formats, such as paper, digital or otherwise.

A motion was made by Kinkade and seconded by Curtis to approve the cyber liability insurance through BCS Insurance Co. in the annual amount of \$3,180.00. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

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Pay Request #4 to Vissering Construction Co. for High Speed Rail Depot construction in the amount of \$196,145.17 was presented.

A motion was made by Mixen and seconded by Curtis to approve Pay Request #4 to Vissering Construction Co. in the amount of \$196,145.17. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

At their October 5th meeting, the Village Board was informed that they had received a grant in the amount of \$16,750 to develop an Economic Recovery Strategy for the Village. Per the requirements of the grant, the Village had to go out for bid for work in developing the strategy. Administrator McNamara said five (5) requests for proposals had been sent, with two (2) proposals being received: Northern Illinois University Center of Government for \$40,000 minus a \$5,000 in kind donation; and Teska Associates, Inc. of Plainfield for \$33,500. McNamara recommends the work be awarded to Teska Associates, Inc.

A motion was made by Curtis and seconded by Kinkade to award the Economic Recovery Strategy work to Teska Associates, Inc. for \$33,500.00. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

With the retirement of Village Attorney Gary Neville, President Anderson proposed naming Irv Masching of Dwight, Illinois the new Village Attorney. Mr. Masching was the former attorney for the Village for a number of years before Attorney Neville was appointed in 2009.

A motion was made Mixen and seconded by Irvin to approve the appointment of Irv Masching as Village Attorney beginning January 1, 2016. Roll call was as follows: Kinkade-aye; Johnson-aye; Curtis-aye; Mixen-aye; Irvin-aye. Motion carried, 5 – 0.

At the present time, no one has accepted the position of Village Clerk, so an appointment will be made at a later date.

There being no further business, a motion to adjourn was made by Irvin and seconded by Curtis. All voted aye by voice vote. The meeting adjourned at 7:05 p.m.

APPROVED:

Jared Anderson, Village President

ATTEST:

Patricia E. Drechsel, Village Clerk