

Dwight, IL. (4,036) Village Administrator

Located in North Central Illinois, the Village of Dwight is a picturesque, historic community with beautiful neighborhoods, excellent schools, and small-town appeal.

The Village is a full-service community which provides Police, EMS, Public Works, Community services, parks, and administrative services. The Village also manages utilities including water, wastewater and storm water.

The Village Administrator reports to an elected board consisting of a Village President and six Trustees. The Village Administrator is responsible for the implementation of policy and overall operations of a \$12.6 million budget as well as management and leadership of all employees.

Ideal candidates will possess:

- A Bachelor's degree in public administration, business administration, public policy or a related field with a master's degree in public administration, business administration, public policy, or related field experience.
- A minimum of five years' experience in a leadership position in a community of comparable complexity.
- A team-oriented, strategic-thinking leadership style with knowledge in modern management concepts, principles, strategies, and techniques, including budgeting experience and labor negotiations.
- A creative, problem-solving approach and well developed interpersonal and communication skills.

Starting salary range is \$81,000-\$101,500, depending on qualifications and experience. Candidates should apply by December 19, 2022, with resume, cover letter and contact information for five references to Village Administrator, 209 S. Prairie Ave., Dwight, IL. 60420 or apply online to kmcn@dwrightillinois.com.